

TOWNSHIP OF TEANECK
TEANECK RECREATION DEPARTMENT

Badge Fees

SUMMER 2022

TENNIS COURTS

<u>Adult Badge (ages 18 +):</u>	<u>\$25</u>
<u>Child/Student Badge (ages 5–17):</u>	<u>\$15</u>
<u>Seasonal Guest Pass (2022 adult badge holders only):</u>	<u>\$50</u>

POOLS

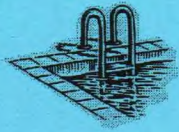
<u>New Adult Votee Photo ID (ages 18 & up):</u>	<u>\$30</u>
<u>Renewal/Replacement Adult Votee Photo ID (ages 18 & up):</u>	<u>\$25</u>
<u>New Student Votee Photo ID (ages 13–17):</u>	<u>\$15</u>
<u>Renewal/Replacement Student Votee Photo ID (ages 13–17):</u>	<u>\$10</u>
<u>New Child Votee Photo ID (ages 5–12):</u>	<u>\$15</u>
<u>Renewal/Replacement Child Votee Photo ID (ages 5–12):</u>	<u>\$10</u>
<u>Votee Guest Pass (2022 adult photo ID holders only):</u>	<u>\$15</u>

BADGES ARE FOR RESIDENTS ONLY

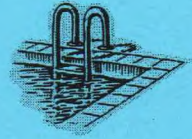
TO OBTAIN A BADGE: Residents must show proof of residency for each person (ages 5+) to use the above Township facilities. Acceptable documents of proof for adults are: current driver's license, car registration or insurance card, tax, or utility bill. Acceptable proof of age for children include: birth certificate or passport (*when accompanied by parent's proof of residence*). If a child is under the age of 5, he or she does not need a badge.

TEANECK RECREATION DEPARTMENT

VOTEE IN-GROUND POOL RULES



Summer 2022



June 18-September 5

ALL RESIDENTS (AGES 5 & UP) WISHING TO ENTER THE GATED SWIMMING POOL MUST HAVE A CURRENT PHOTO ID BADGE.

GENERAL RULES

- Bathers must wait 30 minutes after eating before entering the pool.
- Children under the age of 13 will not be permitted inside the gated area unless accompanied by a responsible person who is both sixteen (16) years of age or older and a capable swimmer.
- Any person showing evidence of any communicable skin disease, sore or inflamed eyes, cold, nasal, or ear discharges, or any other communicable disease shall be denied admission.
- Any person with excessive sunburn, open blisters, cuts, or bandages shall be denied admission.
- Do not enter the water if you are experiencing or recovering from diarrhea, have had any symptoms of gastrointestinal (stomach) disease in the past seven days.
- All children in diapers must wear diapers specifically designed for immersion in water (such as swimming diapers). Do not wash out soiled diapers in the bathing water.
- Children should be encouraged to use the restroom before entering the water. Please report any "accidents" you observe in the bathing water to a lifeguard.
- No animals, except for service animals, shall be allowed in the swimming pool, hot tub, or spa area, dressing rooms or other parts of the enclosure.
- All persons shall shower before entering the water.
- Glass containers shall be prohibited within food and drink areas.
- Conduct which endangers the safety and comfort of others shall be prohibited.
- Outdoor bathing shall be prohibited during an electrical storm.
- Persons suspected of being under the influence of drugs or alcohol shall be prohibited from entering the water.
- Pool management will not be responsible for valuables brought into the pool area.
- Dress both in and out of the pool will be consistent with standards of good taste. Proper bathing attire must be worn. Street clothes such as cut-off shorts are not passable as bathing attire. Thong bikinis or any voluminous attire are not permitted in the pool facility.

In addition to the above policies, bathers MUST follow the instructions of the Lifeguards, Pool Managers, and Pool Staff.

HOURS OF OPERATION

DAILY: Monday—Friday 11:00 a.m. — 8:00 p.m.
Saturday & Sunday 10:00 a.m. — 8:00 p.m.

ADULT SWIM: Monday – Sunday 11:00—11:30 a.m. (except Friday);
1:30—1:45 p.m.; 5:30—6:00 p.m.

(During Adult Swim, all children under the age of 18 will be instructed to exit the pool.)

Note: When the heat index is over 100°, there will be **NO** Adult Swim.

GENERAL PROHIBITIONS

NO flotation devices	NO balls or water toys
NO diving	NO smoking
NO food or beverages	NO gum chewing
NO running	NO rough play
NO cut-offs	NO foul language

IMPORTANT: THE POOL MAY BE CLOSED FOR MAINTENANCE, HEALTH CONDITIONS, WEATHER, OR ANY OTHER REASON DEEMED SUFFICIENT BY THE POOL MANAGER OR DPW.



PARK RULES & REGULATIONS

Section 27-3

- A. Consumption of alcoholic beverages is prohibited
- B. Betting or gambling in any form within the park area is prohibited
- C. No defacement of park property
- D. No making or kindling of any open fire except in burners provided for that purpose
- E. No domestic animals are permitted on or off leash except as authorized at Phelps and Windsor Parks
- F. No vending without obtaining a special permit from the Recreation Department
- G. No person shall post, paste, or affix any signs, notices, or placards unless approved by the Recreation Department
- H. Use of abusive, obscene or profane language in any disorderly conduct disturbing others is prohibited
- I. No ball playing of any type in designated or non-designated areas without a permit
- J. No smoking in the parks
- H. No motor vehicles permitted in the parks (36-32:1)

Permit may be revoked upon finding of violation of any park rule or regulation or Township ordinance.

TEANECK RECREATION DEPARTMENT

TOWNSHIP SPRINKLERS



Summer 2022



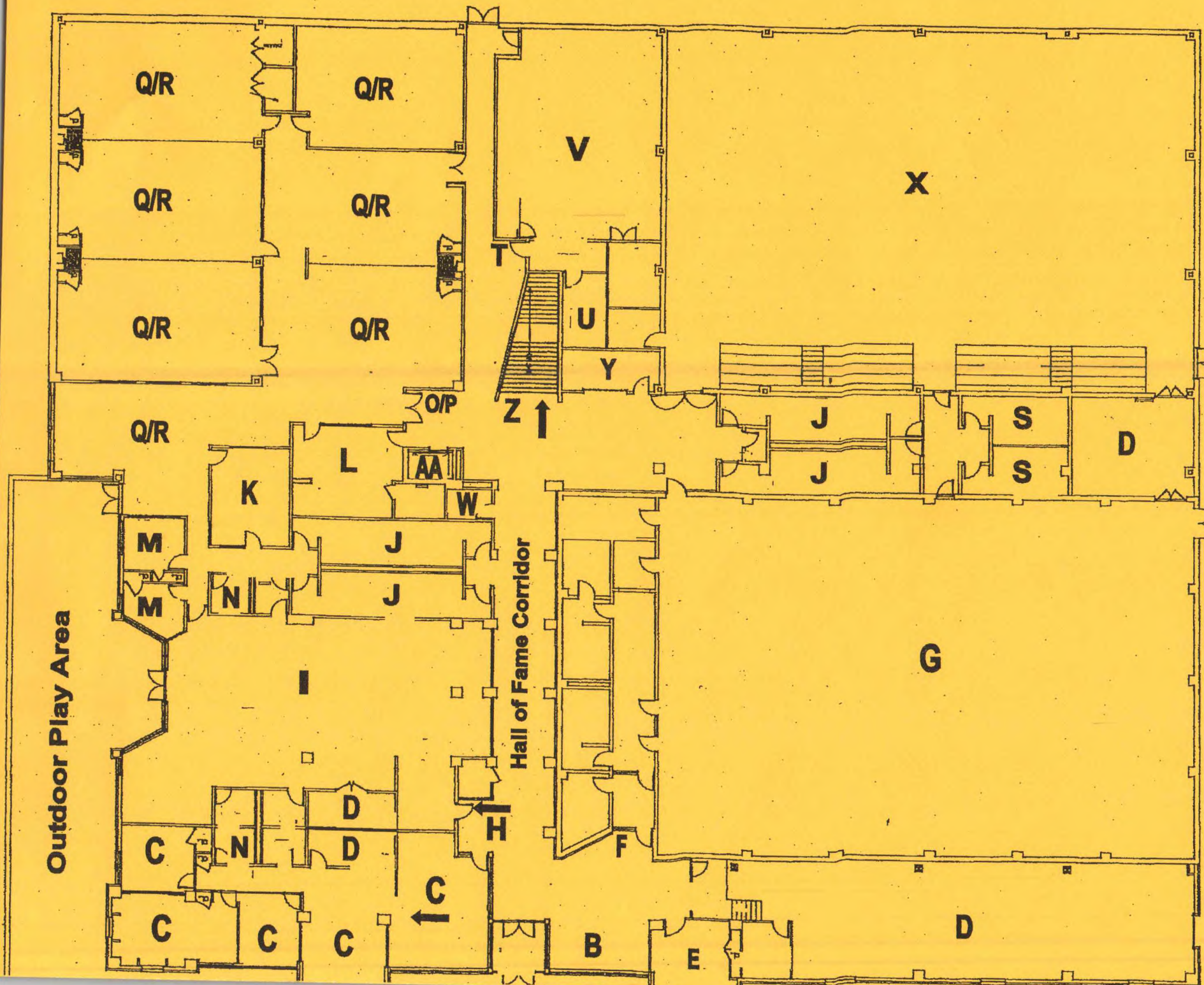
JUNE 27 - SEPTEMBER 2

(tentative dates of operation)

PARK DAYS & HOURS OF OPERATION

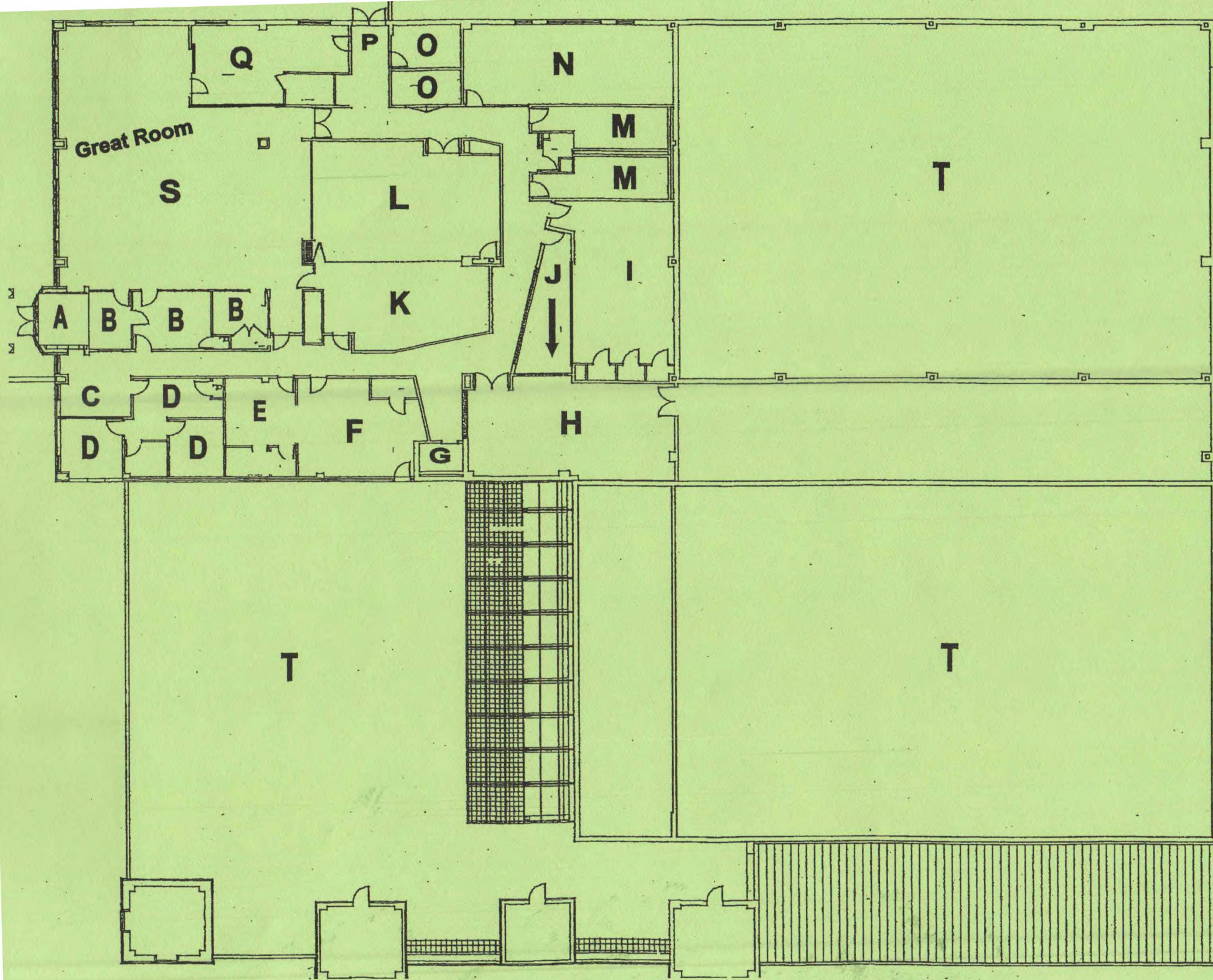
Ammann	Monday - Sundays	10 am - 4 pm
Brooks	Monday - Friday	10 am - 4 pm
Coolidge	Monday - Friday	10 am - 4 pm
	Saturdays & Sundays	11 am - 4 pm
Herrick	Monday - Friday	11 am - 4 pm
Mackel	Monday - Friday	11 am - 5 pm
MLK Jr.	Monday - Friday	10 am - 3 pm
Phelps	Monday - Sunday	10 am - 4 pm
Sagamore	Monday - Friday	10 am - 4 pm
	Saturdays & Sundays	11 am - 4 pm

**RICHARD RODDA COMMUNITY CENTER
FIRST FLOOR MAP**



- A Main Entrance- Colonial Court
- B Lobby
- C Recreation Administrative Offices
- D Storage
- E TYB Office
- F Entrance to Existing Gym
- G Existing Gymnasium (#1)
- H Pre-School Entrance
- I Pre-School Area
- J Public Bathrooms
- K Teaching Kitchen
- L Arts & Crafts Room
- M Staff Office
- N Staff Bathroom
- O After School Entrance
- P Summer Day Camp Entrance
- Q After School Area
- R Summer Day Camp Area
- S Locker Room
- T Dance Studio Entrance
- U Dance Changing Area
- V Dance Studio
- W Mechanical Room
- X New Gymnasium (#2)
- Y Concession Stand
- Z Stairwell
- AA Elevator

RICHARD RODDA COMMUNITY CENTER
SECOND FLOOR MAP



- A Day Entrance Only
- B Senior Services Staff Office
- C Waiting Area/Lounge
- D Medical Outreach
- E Multi-Purpose #5
- F Multi-Purpose #4
- G Elevator
- H Game Room
- I Multi-Purpose #3
- J Stairwell Down
- K Multi-Purpose #2A
- L Multi-Purpose #2B
- M Public Bathrooms
- N Richard Allen Kunath Art Studio
- O Storage
- P Food Service Entrance
- Q Kitchen
- R Kitchenette Area
- S Multi-Purpose #1
- T Outside Roof Area

CABLE TV (CH77) & FIOS (CH47) CLASS SCHEDULE

Day	Class	Length	Start time	End Time
Monday	Yoga Intro Part 1	41:52	9:00 AM	9:41 AM
	Yoga Intro Part 2	39:09	9:41 AM	10:21 AM
	Yoga Intro Part 3	42:33	10:21 AM	11:03 AM
	Low Impact Part 1	42:01	11:03 AM	11:45 AM
	Low Impact Part 2	45:13	11:45 AM	12:30 PM
	Low Impact Part 3	40:20	12:30 PM	1:11 PM
	Intro to Internet-Capable Devices	20:48	1:11 PM	1:31 PM
	The World of Video Chat	22:47	1:31 PM	1:54 PM
	Library Card	09:33	1:54 PM	2:04 PM
	Apple Facetime	09:34	2:04 PM	2:13 PM
	Teaneck Public Library: Libby	14:53	2:13 PM	2:28 PM
	Teaneck Public Library: Hoopla	14:18	2:28 PM	2:43 PM
	Teaneck Public Library: Kanopy	10:11	2:43 PM	2:53 PM
	5:53	9:00 AM	2:53 PM	
Tuesday	Yoga Beginner Part 1	37:51	9:00 AM	9:37 AM
	Yoga Beginner Part 2	38:42	9:37 AM	10:16 AM
	Yoga Beginner Part 3	38:58	10:16 AM	10:55 AM
	Mens Fitness Part 1	35:52	10:55 AM	11:31 AM
	Mens Fitness Part 2	42:03	11:31 AM	12:13 PM
	Mens Fitness Part 3	36:09	12:13 PM	12:49 PM
	Intro to Internet-Capable Devices	20:48	12:49 PM	1:10 PM
	The World of Video Chat	22:47	1:10 PM	1:33 PM
	Library Card	09:33	1:33 PM	1:42 PM
	Apple Facetime	09:34	1:42 PM	1:52 PM
	Teaneck Public Library: Libby	14:53	1:52 PM	2:07 PM
	Teaneck Public Library: Hoopla	14:18	2:07 PM	2:21 PM
	Teaneck Public Library: Kanopy	10:11	2:21 PM	2:31 PM
	5:31	9:00 AM	2:31 PM	
Wednesday	Yoga Intermediate Part 1	39:39	9:00 AM	9:39 AM
	Yoga Intermediate Part 2	35:27	9:39 AM	10:15 AM
	Yoga Intermediate Part 3	31:10	10:15 AM	10:46 AM
	Lite & Gentle Exercise Part 1	42:22	10:46 AM	11:28 AM
	Lite & Gentle Exercise Part 2	39:46	11:28 AM	12:08 PM
	Intro to Internet-Capable Devices	20:48	12:08 PM	12:29 PM
	The World of Video Chat	22:47	12:29 PM	12:51 PM
	Library Card	09:33	12:51 PM	1:01 PM
	Apple Facetime	09:34	1:01 PM	1:11 PM
	Teaneck Public Library: Libby	14:53	1:11 PM	1:25 PM
	Teaneck Public Library: Hoopla	14:18	1:25 PM	1:40 PM
	Teaneck Public Library: Kanopy	10:11	1:40 PM	1:50 PM
		4:50	9:00 AM	1:50 PM

Day	Class	Length	Start time	End Time
Thursday	Toning and Strenthening Part 1	44:04	9:00 AM	9:44 AM
	Toning and Strenthening Part 2	42:17	9:44 AM	10:26 AM
	Breath Stretch Relax Part 1	35:31	10:26 AM	11:01 AM
	Breath Stretch Relax Part 2	35:32	11:01 AM	11:37 AM
	Breath Stretch Relax Part 3	25:57	11:37 AM	12:03 PM
	Spanish Beginner Part 1	28:32	12:03 PM	12:31 PM
	Spanish Beginner Part 2	38:14	12:31 PM	1:10 PM
	Spanish Intermediate Part 1	29:39	1:10 PM	1:39 PM
	Spanish Intermediate Part 2	37:46	1:39 PM	2:17 PM
	Intro to Internet-Capable Devices	20:48	2:17 PM	2:38 PM
	The World of Video Chat	22:47	2:38 PM	3:01 PM
	Library Card	09:33	3:01 PM	3:10 PM
	Apple Facetime	09:34	1:42 PM	1:52 PM
Teaneck Public Library: Libby	14:53	1:52 PM	2:07 PM	
Teaneck Public Library: Hoopla	14:18	2:07 PM	2:21 PM	
Teaneck Public Library: Kanopy	10:11	2:21 PM	2:31 PM	
	6:59	9:00 AM	3:59 PM	
Friday	Osteoporosis Exercise Part 1	36:44	9:00 AM	9:36 AM
	Osteoporosis Exercise Part 2	39:58	9:36 AM	10:16 AM
	Osteoporosis Exercise Part 3	40:02	10:16 AM	10:56 AM
	Stretch Pilates Part 1	47:20	10:56 AM	11:44 AM
	Stretch Pilates Part 2	39:07	11:44 AM	12:23 PM
	Stretch Pilates Part 3	42:41	12:23 PM	1:05 PM
	Intro to Internet-Capable Devices	20:48	1:05 PM	1:26 PM
	The World of Video Chat	22:47	1:26 PM	1:49 PM
	Library Card	09:33	1:49 PM	1:59 PM
	Apple Facetime	09:34	1:42 PM	1:52 PM
	Teaneck Public Library: Libby	14:53	1:52 PM	2:07 PM
	Teaneck Public Library: Hoopla	14:18	2:07 PM	2:21 PM
	Teaneck Public Library: Kanopy	10:11	2:21 PM	2:31 PM
	5:47	9:00 AM	2:47 PM	
Weekend	Yoga Intro Part 1	41:52	9:00 AM	9:41 AM
	Yoga Intro Part 2	39:09	9:41 AM	10:21 AM
	Yoga Beginner Part 1	37:51	10:21 AM	10:58 AM
	Yoga Beginner Part 2	38:42	10:58 AM	11:37 AM
	Yoga Intermediate Part 1	39:39	11:37 AM	12:17 PM
	Yoga Intermediate Part 2	35:27	12:17 PM	12:52 PM
	Low Impact Part 1	42:01	12:52 PM	1:34 PM
	Low Impact Part 2	45:13	1:34 PM	2:19 PM
	Mens Fitness Part 1	35:52	2:19 PM	2:55 PM
	Mens Fitness Part 2	42:03	2:55 PM	3:37 PM
	Toning and Strenthening Part 1	44:04	3:37 PM	4:21 PM
	Toning and Strenthening Part 2	42:18	4:21 PM	5:04 PM
	Breath Stretch Relax Part 1	35:31	5:04 PM	5:39 PM
Breath Stretch Relax Part 2	35:32	5:39 PM	6:15 PM	
Spanish Beginner Part 1	28:32	6:15 PM	6:43 PM	
Spanish Intermediate Part 1	29:39	6:43 PM	7:13 PM	
	10:13:25	9:00 AM	7:13 PM	

Apple Facetime - How to use Facetime on Apple phones, tablets and computers

Teaneck Public Library Libby - How to access Teaneck Public Library's digital content: Libby By Overdrive, which has e-books, e-audio books and e-magazines.

Teaneck Public Library Hoopla - How to access Teaneck Public Library's digital content: Hoopla Digital, which has digital books, comics, audiobooks, music albums, and movies and TV shows

Teaneck Public Kanopy - How to use Teaneck Public Library's electronic resources : Kanopy, a free video streaming service

UPDATED 8/2/2021

TOWNSHIP OF TEANECK
VOTEE PARK FIELDHOUSE APPLICATION
 1201 PALISADE AVENUE

Date: _____

APPLICATIONS MUST BE SUBMITTED AT LEAST THREE (3) WEEKS IN ADVANCE OF THE REQUESTED DATE

**Please return application to Teaneck Recreation Department
 250 Colonial Court Teaneck, NJ 07666 or recreation@teanecknj.gov**

I. APPLICANT INFORMATION *(please print)*

Applicant Name: _____ Weekday Phone: _____

Applicant Address: _____ Email: _____

City/State/Zip: _____ Home Phone: _____

II. ORGANIZATION/LEAGUE SPONSOR INFORMATION *(please print)*

Organization/League Name: _____ Weekday Phone: _____

Organization/League Address: _____ Email: _____

City/State/Zip: _____ Business Phone: _____

IIIA. MEETING ROOM REQUEST

Type of Meeting Room Requested (check one):

- Room 1 *(75 person max)* Room 2 *(65 person max)*
 Room 3 *(61 person max)* *Rooms 1 & 2 *(140 person max)*
*Rooms can be combined-double fee

IIIB. KITCHEN REQUEST *(Optional)*

(check one):

- Kitchen North *(2 person max)*
 Kitchen South *(2 person max)*

Day(s) of the Week: _____

Alternate Day(s): _____

Dates Requested: From _____ To _____ Times Requested: From _____ To _____

(Includes set up and clean up)

Purpose of Meeting or Event:

Maximum Expected Attendance: _____

• Fieldhouse fees:

- Resident/Resident Organization** *(Meeting Room)*..... \$50.00 initial 2-hour period; \$25.00 per additional hour
 Kitchen Use..... \$100.00 initial 2-hour period; \$50.00 per additional hour
Non-Resident/ Non-Resident Organization *(Meeting Room)*... \$100.00 initial 2-hour period; \$80.00 per additional hour
 Kitchen Use..... \$150.00 initial 2-hour period; \$75.00 per additional hour

- For use of kitchen, applicant must apply with Teaneck Health Department at 201-837-1600 ext. 1500 or email at: health@teanecknj.gov
- Hold Harmless & Certificate of Insurance forms are required.
- The earliest a permit can be issued for the Fieldhouse is 8 a.m.

The applicant/organization listed above certifies that he/she has received and read the accompanying Fieldhouse Rules and Regulations of the Township of Teaneck/Teaneck Recreation Department and agrees to comply with all the rules governing the facilities.

Applicant's Signature: _____

Date: _____

TOWNSHIP OF TEANECK
VOTEE PARK FIELDHOUSE RULES AND REGULATIONS
1201 PALISADE AVENUE

Meeting Rooms:

Resident/ Resident Organization..... \$50.00 initial 2-hour period; \$25.00 per additional hour
Non-Resident/ Non-Resident Organization..... \$100.00 initial 2-hour period; \$80.00 per additional hour

1. This facility use fee is required for all Meeting Room rentals.
2. Payment must be made in full no less than one (1) week prior to the scheduled use.
3. Payment may be made by cash, money order or check payable to "Township of Teaneck."
4. Time use includes set up, activity time, and clean up, in which the fee will project.
5. Hold Harmless & Certificate of Insurance forms are required.
6. According to the Green Acres Regulation, 7:36-25.7(d), meeting room usage is ONLY for recreation and conservation purposes (*maximum 25% of total building footprint at any given time*).
7. Meeting rooms may not be available during in-season sports.

Kitchens:

Resident/ Resident Organization..... \$100.00 initial 2-hour period; \$50.00 per additional hour
Non-Resident/ Non-Resident Organization..... \$150.00 initial 2-hour period; \$75.00 per additional hour

1. Prior to receiving Permit, applicant must secure a Special Events Permit from the Teaneck Health Department at 201-837-1600 ext. 1500 or email at: health@teanecknj.gov (*additional fees may be required*).
2. Special Events Permit issued by the Teaneck Health Department must be presented to Teaneck Recreation Department at least one (1) week prior to scheduled use.
3. Payment must be made in full no less than one (1) week prior to the scheduled use.
4. Payment may be made by cash, money order or check payable to "Township of Teaneck."
5. Time use includes set up, activity time, and clean up, in which the fee will project.
6. Hold Harmless & Certificate of Insurance forms are required.
7. Kitchens may not be available during in-season sports.

Application Process

1. Applications will be processed in the order they are received; first come, first served.
2. After submitted, applications will be reviewed and the request will be reserved pending payment and/or other requested documentation.
3. All requested information must be received one (1) week prior to actual reservation date(s).

Rules and Regulation:

I. General Information:

1. The following are STRICTLY PROHIBITED:
 - NO Alcoholic beverages and/or any person under the influence of alcohol or illegal substances
 - NO Gambling
 - NO Pets (except service dogs)
 - NO Smoking on the premises
 - NO Ticket sales of any kind
2. All trash must be placed in appropriate receptacles.
3. Renters are responsible for the good conduct of their agents and guests.
4. Facility rental cannot be transferred, assigned or sublet.

II. Scheduled Hours and Noise:

1. Hours of operation are 8:00 a.m. – 11:00 p.m. Monday through Sunday.
2. Arrival time is no earlier than 8:00 a.m. All activities must conclude by 10:00 p.m. and individuals must be off the property no later than 11:00 p.m. Once scheduled, arrival and departure time is the exact time on your approved facility request.
3. Noise is to be kept to an appropriate level. This includes noise outside of the facility.

III. Use of Equipment:

1. The facility and its equipment and supplies are to be returned back in their original (meeting rooms and/or kitchens) condition and storage state.
2. Only requested supplies/equipment may be used and must be back in the manner in which it was originally intended.
3. Nothing shall be attached to painted walls, lights, doors or ceilings. No glue, tacks, staples, hooks, tape, etc. can be used. No tape of any kind shall be used on the floor.

TOWNSHIP OF TEANECK
VOTEE PARK FIELDHOUSE COVID-19 MAXIMUM CAPACITY
1201 PALISADE AVENUE

As per CDC Guidelines for indoor gatherings, the current maximum capacities for Fieldhouse Meeting Rooms are as follows:

Meeting Room 1..... 18 people

Meeting Room 2..... 16 people

Meeting Rooms 1 and 2..... 35 people

Meeting Room 3..... 15 people

*Kitchens are **NOT** available during the COVID-19 Pandemic. *

**Maximums are subject to change at any time according to
NJ Governor Executive Orders.**



TOWNSHIP OF TEANECK RECREATION DEPARTMENT



SUMMER 2022 EMPLOYMENT APPLICATION

APPLICANT NAME _____ DATE _____

ADDRESS _____ CITY/STATE/ZIP _____

HOME PHONE # _____ CELL PHONE # _____

E-MAIL _____ LAST 4 DIGITS OF SOCIAL SECURITY # _____

ARE YOU 18 YEARS OF AGE OR OLDER? YES _____ NO _____

- IF YOU ARE UNDER THE AGE OF 18 YOU MUST SUBMIT WORKING PAPERS FROM YOUR HIGH SCHOOL GUIDANCE OFFICE IN ORDER TO BE ELIGIBLE FOR EMPLOYMENT WITH THE TOWNSHIP OF TEANECK

CHECK ALL POSITION(S) APPLYING FOR:

- | | |
|--|---|
| <input type="checkbox"/> Badge Checker <i>(must be at least 18+)</i> | <input type="checkbox"/> Paraprofessional <i>(must be certified at least 18+)</i> |
| <input type="checkbox"/> Camp Counselor <i>(must be at least 18+)</i> | <input type="checkbox"/> Pool Supervisor <i>(must be at least 21+)</i> |
| <input type="checkbox"/> Camp Supervisor <i>(must be at least 21+)</i> | <input type="checkbox"/> Special Education Teacher <i>(must be certified & 21+)</i> |
| <input type="checkbox"/> EMT/Paramedic <i>(must be certified & at least 16+)</i> | <input type="checkbox"/> Splash Pad Attendant <i>(must be at least 18+)</i> |
| <input type="checkbox"/> Lifeguard <i>(must be certified and at least 16 +)</i> | <input type="checkbox"/> Sprinkler Attendant <i>(must be at least 16+)</i> |
| <input type="checkbox"/> Nurse <i>(must be registered and at least 21+)</i> | <input type="checkbox"/> Teacher's Aide <i>(must be at least 18+)</i> |

EDUCATION

◆ **HIGH SCHOOL** (NAME & LOCATION): _____ CURRENTLY ATTENDING? _____

CIRCLE LAST YEAR COMPLETED: 1 2 3 DID YOU GRADUATE?: _____

IF NO, WHAT IS YOUR EXPECTED DATE OF GRADUATION? _____

◆ **COLLEGE** (NAME & LOCATION): _____ CURRENTLY ATTENDING? _____

CIRCLE LAST YEAR COMPLETED: 1 2 3 DID YOU GRADUATE?: _____

IF NO, WHAT IS YOUR EXPECTED DATE OF GRADUATION? _____

MAJOR: _____ MINOR: _____

- ◆ DESCRIBE SPECIALIZED SKILLS, ACADEMIC ACCOMPLISHMENTS, CERTIFICATION(S), COMMUNITY SERVICE, INTERNSHIPS, EXTRA-CURRICULAR ACTIVITIES, ETC. *(PLEASE BE SPECIFIC):*

EMPLOYMENT RECORD

LIST PRESENT OR PREVIOUS JOBS BEGINNING WITH YOUR MOST RECENT

1. **EMPLOYER:** _____ TELEPHONE # _____

ADDRESS _____ CITY/ST/ZIP _____

JOB TITLE _____ SUPERVISOR NAME _____

DATES: FROM _____ TO _____

HOURLY RATES/SALARY: STARTING: _____ ENDING: _____

WORK PERFORMED _____

REASON FOR LEAVING _____

2. **EMPLOYER:** _____ TELEPHONE # _____

ADDRESS _____ CITY/ST/ZIP _____

JOB TITLE _____ SUPERVISOR NAME _____

DATES: FROM _____ TO _____

HOURLY RATES/SALARY: STARTING: _____ ENDING: _____

WORK PERFORMED _____

REASON FOR LEAVING _____

WORK AVAILABILITY

***FOR ALL POOL POSITIONS (LIFEGUARD, POOL MANAGER, BADGE CHECKER, ETC.):**

- ◆ Are you able to work **weekdays** from **June 20** thru **September 5**? Yes _____ No _____

If no, please explain _____

- ◆ Are you able to work **weekends** from **June 18** thru **September 4**? Yes _____ No _____

If no, please explain _____

FOR LIFEGUARDS ONLY (MUST BE CERTIFIED)

- ◆ **SWIMMING SKILLS: Red Cross Status**, please check current Red Cross cards you hold:

Lifeguarding/First Aid/CPR/AED Certification Date Issued: _____ Expiration: _____

Water Safety Instructor or Applicable Certificate Date Issued: _____ Expiration: _____

***FOR ALL SPRINKLER ATTENDANT POSITIONS:**

- ◆ Are you able to work **weekdays** from **June 20** thru **September 5**? Yes _____ No _____

If no, please explain _____

- ◆ Are you able to work **weekends** from **June 18** thru **September 4**? Yes _____ No _____

If no, please explain _____

***FOR SPLASH PAD ATTENDANT POSITIONS:**

- ◆ Are you able to work **weekdays** from **June 20** thru **September 5**? Yes _____ No _____

If no, please explain _____

- ◆ Are you able to work **weekends** from **May 28** thru **September 25**? Yes _____ No _____

If no, please explain _____

***FOR ALL CAMP POSITIONS: CAMP COUNSELOR, CAMP SUPERVISOR, EMT, NURSE, PARAPROFESSIONAL, TEACHER'S AIDE, & SPECIAL EDUCATION TEACHER:**

- ◆ Are you available to work **Monday–Friday** from **June 27** thru **August 5**? Yes _____ No _____

If no, please explain _____

WORK AVAILABILITY -CONTINUED-

- ◆ Are there any special circumstances or prior commitments that we should be aware of?

REFERENCES

Please include names, addresses, and telephone numbers of three (3) references who are not related to you, and are not previous employers or employees of the Recreation Department:

1. _____
2. _____
3. _____

UNDERSTANDINGS AND AGREEMENTS

In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand that I am required to abide by all the rules and regulations of the Teaneck Recreation Department. I understand that I must be available to work the entire summer camp season and/or entire pool season.

Applicant Name *(please print)*

Applicant Signature

When submitting your application, you must include either a resumé (if you are 18 and older) or two letters of recommendation (if you are under 18) in order to be considered for the position. If you are under 18, you must also obtain working papers from your high school guidance department.

If you have any questions, please contact us at (201) 837-7130 or Recreation@teanecknj.gov.



OFFICE USE ONLY

Date Received _____

By _____

**TOWNSHIP OF TEANECK
APPLICATION FOR
SEASONAL EMPLOYMENT**

POSITION APPLYING FOR:

DATE _____

NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

HOME # _____ CELL # _____

SOCIAL SECURITY # _____ E-MAIL ADDRESS _____

IF YOU ARE UNDER 18 YEARS OF AGE, AND AT LEAST 16 YEARS OF AGE CAN YOU PROVIDE REQUIRED PROOF OF YOUR ELIGIBILITY TO WORK: YES _____ NO _____ NOT APPLICABLE _____

ARE YOU 18 YEARS OR OLDER? YES _____ NO _____

EDUCATION

NAME OF HIGH SCHOOL ATTENDED: _____

GRADUATE: YES _____ NO _____ IF NO, CIRCLE LAST YEAR COMPLETED: 1 2 3

NAME OF COLLEGE ATTENDED: _____

GRADUATE: YES _____ NO _____ IF NO, CIRCLE LAST YEAR COMPLETED: 1 2 3

CURRENTLY ATTENDING: YES _____ NO _____

MAJOR: _____ MINOR: _____

DESCRIBE SPECIALIZED TRAINING, SKILLS, COMMUNITY SERVICE, SCHOOL INTERNSHIPS, EXTRA-CURRICULAR ACTIVITIES (PLEASE BE SPECIFIC): _____

EMPLOYMENT RECORD

LIST PRESENT OR PREVIOUS JOBS BEGINNING WITH YOUR MOST RECENT

EMPLOYER 1: _____ TELEPHONE # _____

ADDRESS _____ CITY/ST/ZIP _____

JOB TITLE _____ SUPERVISOR _____

DATES: FROM _____ TO _____

HOURLY RATES/SALARY: STARTING _____ ENDING _____

WORK PERFORMED _____

REASON FOR LEAVING _____

EMPLOYER 2: _____ TELEPHONE # _____

ADDRESS _____ CITY/STATE/ZIP _____

JOB TITLE _____ SUPERVISOR _____

DATES: FROM _____ TO _____

HOURLY RATES/ SALARY: STARTING _____ ENDING _____

WORK PERFORMED _____

REASON FOR LEAVING _____

REFERENCES

Give names, addresses, and telephone numbers of three references who are not related to you and are not previous employers or employees of the Recreation Department:

1. _____
2. _____
3. _____

APPLICANT'S STATEMENT

In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand, also, that I am required to abide by all the rules and regulations of the Teaneck Recreation Department.

Applicant Signature

POOL & TENNIS BADGE APPLICATION

HEAD OF HOUSEHOLD INFORMATION

Name: _____
(Last name, First name)

Gender: _____ DOB: _____

Address: _____

Primary Phone #: _____

Primary E-mail: _____

Secondary Phone #: _____

Please list all family members in the box below who wish to purchase a pool or tennis badge including the Head of Household

* OFFICE USE ONLY *			
BADGE #	BADGE FEE	PROOF RES	PROOF AGE

NAME <small>(Last Name, First Name)</small>	GENDER	D.O.B.	BADGE TYPE <small>(Pool or Tennis)</small>	NEW / RENEW

* OFFICE USE ONLY *	*TOTAL AMOUNT DUE* \$ _____
DATE: _____ INITIALS: _____	PAYMENT: CASH CHECK #: _____ OTHER: _____

TOWNSHIP OF TEANECK
Teaneck Recreation Department
Senior Services Center
Richard Rodda Community Center
250 Colonial Court
Teaneck, New Jersey 07666-4862

Phone: 201.837.0171

Fax: 201.837.5011

Fax: 201.837.7187

MEDICAL RELEASE FORM

Participant Information

Name: _____ Phone Number: _____

Address: _____ Date of Birth: _____

Emergency Contact Information

Name: _____ Phone Number: _____

Dear Doctor:

Your patient, _____ (*please print*) wishes to engage in an exercise program at the Teaneck Senior Services Center in order to improve their physical fitness level.

Exercise sessions are rated by level of intensity. Most classes include a warm-up, a cardiovascular component including walking or low-impact movement, resistance training, and a cool-down. Hand weights, bands and balls may be used for resistance training.

Your approval for your patient to participate is mandatory to determine the level of exercise your patient is medically capable of performing.

PLEASE CHECK THE APPROPRIATE LEVEL:

_____ Level 1: includes 5—10 minutes of aerobic movement

_____ Level 2: includes 10—20 minutes of aerobic movement

_____ Level 3: includes 20—50 minutes of aerobic movement

OR

_____ Non-Aerobic Activity: Tai Chi, Yoga, Breathe Stretch Relax, & Osteoporosis Classes

It is requested the information below be completed and returned for your patient. You may fax this form to us at 201.837.5011 or mail it to us at the address listed above. If you have any questions, please call the Center directly at 201.837.0171.

PHYSICIAN'S NAME (*please print*) _____

ADDRESS _____

CITY/STATE/ZIP _____

PHYSICIAN'S SIGNATURE _____

DATE _____

PHYSICIAN'S PHONE NUMBER _____

Township of Teaneck

Paul A. Volcker Municipal Green
Teaneck, New Jersey 07666

INSURANCE CERTIFICATE REQUIREMENTS AND HOLD HARMLESS AGREEMENT

TO APPLICANT'S INSURANCE AGENT:

The use of Teaneck Township property by the applicant, your insured, is contingent upon a **CERTIFICATE OF INSURANCE** being on file with the Township Clerk (at the above address) PRIOR to the date of use.

The **CERTIFICATE OF INSURANCE** must contain the following:

1. Minimum protection limits of \$500,000/\$1,000,000 bodily injury and \$100,000 property damage liability or \$500,000 single limit.
2. The following statement: "The [insert name and address of organization] covenants and agrees to save and hold harmless the Township of Teaneck, its agents, servants and employees from any and all liability or damage arising out of the use of said premises."

HOLD HARMLESS AGREEMENT

Park or Building Use

TO THE TOWNSHIP OF TEANECK:

The undersigned applicant, in consideration of permission to use _____,
(Building or Park)

on _____ of _____, the applicant, covenants and agree to
(Day) (Month and Year)

indemnify and hold harmless the Township of Teaneck, its agents, servants and employees,

from any and all liability or damage arising of the use of said premises by persons acting in

concert with applicant and under its control.

AUTHORIZED SIGNATURE _____

ORGANIZATION _____

ADDRESS _____

DATE: _____

Applicant Must Complete Four (4) Copies:

2 Copies to the Township

1 Copy of Applicant

1 Copy of Applicant's Insurance Agent



TOWNSHIP OF TEANECK

Recreation Department

APPLICATION FOR BUILDING USE—RICHARD RODDA COMMUNITY CENTER

(Application must be received at least seven days in advance of the requested date)

Applicant: Please print or type

Name of Applicant _____

Address _____ City/State/Zip _____

Home Phone _____ Cell Phone _____ Email _____

Name of Organization _____

Organization Address _____ City/State/Zip _____

Phone _____ Fax _____ Email _____

Day and Date of Use: _____

Alternate Day and Date: _____

Time of Use (including set up and breakdown): Start Time _____ am/pm

Ending Time _____ am/pm

Will there be an Admission Fee: Yes* _____ No Admission Fee: _____

Room or Area Requested: _____

Type of Activity: _____ General/Membership Meeting Guest Speaker(s)? _____

_____ Educational Programs, Courses, Seminars, Lecturer Guest Speaker(s)? _____

_____ Concert, Recital

_____ Fund Raiser*

_____ Religious Service

_____ Recreation Activity (please describe) _____

_____ Tournament

_____ Other (please describe) _____

How many attendees do you expect? _____

What percentage of the total attendees are Teaneck residents? _____

What special equipment will be needed (podium, TV Monitor, amplification device, screen, scoreboard)?

*Teaneck Police security must be provided by user group.

Do you need the room set up with (circle one): Tables & Chairs Chairs Only N/A

Please describe the type of room arrangement needed (head table, "L" shape, "U" shape, "[]" shape, round tables, rectangular tables, card tables, etc.): _____

Will you be bringing any equipment of your own to this facility? _____

If yes, please list: _____

I hereby certify that I am authorized by the above organization to make this application in their name and on their behalf, and that the facts contained herein are correct. False statements will result in the cancellation of the use or denial or future uses.

I further certify that the organization agrees to abide by the Township of Teaneck's Rules and Regulations governing the use of the Richard Rodda Community Center as stated. The organization agrees to complete all forms, pay all fees, and reimburse the Township for any damage resulting from this reservation. I further understand no materials or decorations of any kind can be posted of any kind on any wall within the building

Signature of Applicant _____ Date _____

Print Name of Applicant _____

Position in Organization _____

RECREATION DEPARTMENT USE ONLY

Group Priority Letter: A B C D E Weekday Weekend Holiday

Rooms & Capacities:

<u>MP1</u>	<u>MP1 w/ Kitchen</u>	<u>MP2A</u>	<u>MP2B</u>	<u>MP3</u>	<u>MP4</u>
Educational: 101	Educational: 111	Educational: 25	Educational: 40	Educational: 30	Educational: 20
Tables & chairs: 135	Tables & chairs: 145	Tables & chairs: 33	Tables & chairs: 53	Tables & chairs: 40	Tables & chairs: 27
Chairs only: 290	Chairs only: 300	Chairs only: 71	Chairs only: 115	Chairs only: 87	Chairs only: 59
Standing only: 406	Standing only: 416	Standing only: 100	Standing only: 161	Standing only: 122	Standing only: 83
<u>MP5</u>	<u>Dance Studio</u>	<u>ASA</u>	<u>ASA w/ Kitchen</u>	<u>Gym 1</u>	<u>Gym 2</u>
Educational: 9	Educational: 60	Educational: 75	Educational: 85	Tables & chairs: 480	Tables & chairs: 480
Tables & chairs: 12	Tables & chairs: 81	Tables & chairs: 100	Tables & chairs: 110	Chairs only: 1028	Chairs only: 1028
Chairs only: 27	Chairs only: 174	Chairs only: 216	Chairs only: 226	Standing only: 736	Standing only: 736
Standing only: 38	Standing only: 243	Standing only: 302	Standing only: 312		

Rental Fee: _____ Scoreboard Rental (\$10.00 per hour)

Hold Harmless Agreement on File: Yes No

Certificate of Insurance on File: Yes No

Custodial Rental Fee: (total hours @\$25.00/hour evenings, weekends; @ \$50.00/hour holidays) _____

Approved: Yes _____ No _____ By: _____

RICHARD RODDA COMMUNITY CENTER RULES & REGULATIONS

I. ADMINISTRATION. All applications for the use of the building or portion thereof, shall be made to the Superintendent of Recreation, and he/she shall allow the use thereof under the following proprieties and under the conditions and limitations herein embodied.

II. PRIORITY. The use of the rooms and facilities shall be available to Teaneck organizations subject to the following priorities:

- A. Groups supervised by the Recreation Department.
- B. Official Government (federal, state, & local) agencies, boards, committees and Teaneck public school groups.
- C. Local branches of clubs, of federal or state, charitable, civic, political organizations and religious groups.
- D. Local lodges or chapters or national fraternal organizations in addition to county organizations or social groups having a proportionate share of Teaneck residents as members, *may be permitted to use the rooms, if available.*

The permission granted to any group may be revoked on three months notice if the space is needed for any group enjoying a higher priority. No permitted use of the building shall be for more than one year (*except for category "A"*).

III. CONDUCT OF MEETING.

- A. The performance of meetings will be respectable and well governed.
- B. No drinking or intoxicants will be permitted, nor persons under the influence of liquor admitted.
- C. No smoking will be permitted (Ordinance #1700).
- D. No part of the building except the lobby, toilets, and the space requested in the application will be entered or used.
- E. Building must be vacant by 11:30 p.m. if used after 6:00 p.m. in the evening, and by 6:00 p.m. if used only during the day unless otherwise authorized.

IV. ADMISSION CHARGE OR ALTERNATE MONEY-MAKING DEVICES.

- A. Admission may be charged to the general public by a not for profit organization authorized by the Secretary of the State of New Jersey who has been assigned a portion of the building. Teaneck Police security must be provided by user group.
- B. No raffles shall be permitted.

V. INDIVIDUAL FURNISHINGS, EQUIPMENT, & PARAPHERNALIA.

The Township will provide all furnishings such as chairs and tables. Organizations using the building shall not disturb the permanent or semi-permanent decorations installed by the groups under the control of the Recreation Department.

VI. THE FEES FOR THE USE OF THE BUILDING SHALL BE ESTABLISHED BY RESOLUTION BY THE TOWNSHIP COUNCIL SUBJECT TO THE FOLLOWING CONDITIONS:

- A. Heat, light and basic equipment costs are included in the general charge.
- B. Custodial fees will be charged if an event occurs outside the regular working hours of the custodian.
- C. There shall be no fee for organizations falling in priority "A" as listed above.
- D. There shall be no fee for organizations falling in priority "B" as listed above.
- E. Fees will be established for the following locations in the building:

Multi-Purpose Room 1 w/o kitchen - 2nd floor

Multi-Purpose Room 1 w/kitchen - 2nd floor

All other rooms on 2nd floor *(except Game Room)*

(multi-purpose rooms 2A and 2B are separate rooms)

Gym 1 (per 2 hour period)

Gym 2 (per 2 hour period)

(scoreboard rental for Gym 2 - per hour)

The following room *may* be available to rent if all other available spaces in the building are full::

After School General Area - 1st floor

After School General Area w/kitchen - 1st floor

(kitchen is not a commercial cooking kitchen)

VII. APPLICATION & PAYMENT OF CHARGES, DAMAGE.

All applications shall be made on forms to be prepared by the Superintendent of Recreation and signed by an official of the group applying. Where a charge is applicable, payment shall be made at least five days before each use of the space or it may be reassigned.

Upon conclusion of any meeting, the condition of the premises shall be checked by the Superintendent of Recreation, or in his/her absence, the custodian in charge. The condition of the premises with particular respect to any damage or shortage shall be noted in writing. Payment for such damage or shortage shall be made by the organization causing the same, and they shall not be permitted to hold subsequent meetings until such payment is made. If after payment is made and a room is rented with subsequent damage to the room, once payment is made, all other requests for use of the building will be permanently denied.