

# Exhibit J

**TEANECK BOARD OF EDUCATION**

**Dr. Andre D. Spencer, Ed. D.**  
Superintendent

**Haquisha Q. Taylor**  
Business Administrator/Board Secretary  
htaylor@teaneckschools.org



**December 18, 2023**

**To:** Teaneck Today by email only to [news@teanecktoday.com](mailto:news@teanecktoday.com)

**From:** **Haquisha Q. Taylor**  
**School Business Administrator/ Board Secretary/ Custodian of Records**

**Re:** **Teaneck BOE First Response to OPRA Request dated November 19, 2023**  
**Additional Extension of Time (emails) and Partial Response (minutes)**

Dear OPRA Requestor:

We are in receipt of your OPRA request dated Sunday, November 19, 2023. Our response was originally due on December 1, 2023 and the time was extended until today, December 18, 2023. Due to the volume of responsive records and other factors additional time is needed to respond to your request. As is permitted under Open Public Records Act (OPRA), applicable case law, and Government Records Council (GRC) opinions, we request an extension until Friday, December 22, 2023. We will either provide the responsive records on that date or advise of the need for more time. We thank you for your patience. We will either provide the responsive records (if any) with redactions (where proper) on that date or advise of the need for more time. We thank you for your patience.

### **Closed Session Minutes**

We will address your request for Board minutes herein. This is the complete response of the BOE with respect to this part of your OPRA Request.

You sought three (3) sets of closed session minutes for the Teaneck BOE's Executive Sessions on October 18, November 8, and November 15, 2023. Closed session minutes are not subject to release until the public body has approved the minutes in an open public session. The October 18<sup>th</sup> minutes were approved on November 15, 2023. The minutes for November 8 and November 15, 2023 were approved by the Board on December 13, 2023.

Your request for all three sets of minutes is denied because:





1. You fail to specify a topic or subject and therefore the request for Executive Session minutes is overbroad, akin to a fishing expedition and invasive of the confidential matters that were discussed by the Board;
2. Some of the materials are advisory, consultative and deliberative at this time and may remain so for an extended period of time and are therefore exempt under the OPRA statute;
3. Some of the materials contain attorney-client protected information and are therefore exempt from release under the OPRA Statute;
4. Some of the materials may contain references to confidential personnel issues which are exempt from release under OPRA;
5. Some of the materials may contain references to confidential student information which are exempt from release under OPRA, the NJ Pupil Records Act and the federal Family Education Rights and Privacy Act (FERPA);
6. The BOE reserves the right to supplement this response should there be any legal action with respect to this OPRA request.

Based upon legal counsel's recommendation with respect to this part of the OPRA Request, we state and provide the following and the attachment:

- A. The closed session of October 18, 2023 involved one topic, a confidential personnel matter. This matter has no relevance to the topics specified in your requests for emails and are exempt under Paragraphs 1-6 above. The minutes are not provided.
- B. The closed session of November 8, 2023 involved three topics: a demographic study, status reports of legal/litigation matters by two law firms and a busing study. These matters have no relevance to the topics specified in your requests for emails and are exempt under Paragraphs 1-6 above. The minutes are not provided.
- C. The closed session of November 15, 2023 involved three topics: legal updates, Keith Kaplan letter and transportation costs for aid-in-lieu recipients. Two of the three matters have no relevance to the topics specified in your request for emails and are exempt under Paragraphs 1-6 above.
- D. **Responsive Record with redactions.** The minutes of November 15, 2023, approved on December 13, 2023, are attached hereto and are provided with redactions. The redactions are of the two matters with no relevance to your OPRA request and the redactions with respect to the Keith Kaplan letter are to protect confidentiality and the advisory, consultative and deliberative process of the Board in Executive Session.



This concludes the BOE's partial response to your OPRA request as to the three sets of minutes. The matter will remain open and your appeal period will not begin until the BOE has responded to ALL of the request items in full.

Thank you for your consideration.

Very truly yours,  
TEANECK BOARD OF EDUCATION

By: Haquisha Q. Taylor  
Haquisha Q. Taylor, School Business Administrator  
Board Secretary and Custodian of Records

HQT:ab  
/attachment  
amr 2444301 Tea001

# Exhibit K

**Public Notices**

**EAST RUTHERFORD PUBLIC SCHOOLS**  
 Office of the Superintendent  
 250 Grove Street  
 E. Rutherford, NJ 07073  
 Phone: (201) 804-3100  
 www.erboe.net

**Public Notice**

WHEREAS, The "Open Public Meetings Act" Chapter 231, P.L. 1975, requires notice of regularly scheduled meetings within several days following the Annual Organization Meeting of the Board;

NOW, THEREFORE, BE IT RESOLVED, that the East Rutherford Board of Education adopts the following Schedule of Meetings. Unless noted, the location is the Board of Education Building located at 250 Grove Street, East Rutherford, NJ 07073. Check our district website at www.erboe.net for updates to the meeting schedule.

| MONTH  | DATE<br>(Work Session) | TIME    | DATE<br>(Public Session)             | TIME       |
|--|------------------------|---------|--------------------------------------|------------|
| January 2023                                 | 1/12/23                | 7:00 PM | 1/19/23                              | 7:00 PM    |
| February 2023                                | 2/16/23                | 7:00 PM | 2/23/23                              | 7:00 PM    |
| Wednesday, December 20, 2023                 |                        |         | Public Work Session / Action Meeting |            |
| Wednesday, January 3, 2024                   |                        |         | Public Work Session / Action Meeting |            |
| The Record-January 8, 2023 Fee: \$39.15 (87) |                        |         |                                      |            |
|  |                        |         |                                      | 0005546843 |

In accordance with the Open Public Meeting Act, P.L. 1975 c. 23 this is to advise that the Teaneck Board of Education adopted the following meeting schedule at the January 4, 2023 Reorganization Meeting. With proper notice under the Open Public Meetings Act (OPMA) any meeting listed herein may be held virtually given the circumstances at the time and upon the discretion of the Board. Workshop meetings are held virtually and Regular Board meetings are held in-person in the third floor Cheryl Miller-Porter student center located inside the Teaneck High (THS) school building at 100 Elizabeth Avenue, Teaneck, NJ. At the Regular meetings the audience may participate either in person or virtually.

The Board of Education in the Township of Teaneck, County of Bergen, New Jersey, shall hold a meeting as hereinafter indicated for the purpose or purposes as stated in the meeting agenda and such other business or matters that may come before the Board in a manner consistent with the requirements of Chapter 231, Laws of 1975, and Board of Education Policy, and which the Board wishes to consider.

The Board reserves the right to call Executive Session meetings not included in this schedule. The Board reserves the right, if needed, to convene into Executive Session during a meeting. Formal Action may be taken at any of the scheduled Workshop, Regular and or Special public meetings. All meetings are scheduled to start at 8:00pm.

If you have any questions in regards to this notice, please contact the Board office at 201-833- 5527 during regular business hours from 8:30am - 4:00pm.

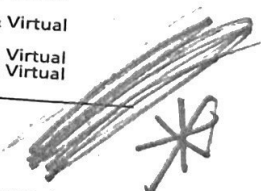
Dora E. Zeno  
 Interim Business Administrator/Board Secretary

**TEANECK BOARD OF EDUCATION PUBLIC BOARD MEETING DATES 2023**

| Meeting Date                                  | Meeting Type                                    | LOCATION                  |
|---|---|---------------------------|
| January 11, 2023                              | Workshop Meeting                                | Virtual Only              |
| January 18, 2023                              | Regular Public Meeting                          | In-Person (THS) & Virtual |
| February 8, 2023                              | Workshop Meeting                                | Virtual Only              |
| February 15, 2023                             | Regular Public Meeting                          | In-Person (THS) & Virtual |
| March 8, 2023                                 | Workshop Meeting                                | Virtual Only              |
| March 15, 2023                                | Regular Public Meeting                          | In-Person (THS) & Virtual |
| April 19, 2023                                | Workshop Meeting                                | Virtual Only              |
| April 26, 2023                                | Regular Public Meeting & Budget Hearing Meeting | In-Person (THS) & Virtual |
| May 10, 2023                                  | Workshop Meeting                                | Virtual Only              |
| May 17, 2023                                  | Regular Public Meeting                          | In-Person (THS) & Virtual |
| June 7, 2023                                  | Workshop Meeting                                | Virtual Only              |
| June 14, 2023                                 | Regular Public Meeting                          | In-Person (THS) & Virtual |
| August 23, 2023                               | Special Public Meeting                          | Virtual Only              |
| September 13, 2023                            | Workshop Meeting                                | In-Person (THS) & Virtual |
| September 20, 2023                            | Regular Public Meeting                          | In-Person (THS) & Virtual |
| October 11, 2023                              | Workshop Meeting                                | Virtual Only              |
| October 18, 2023                              | Regular Public Meeting                          | In-Person (THS) & Virtual |
| November 8, 2023                              | Workshop Meeting                                | Virtual Only              |
| November 15, 2023                             | Regular Public Meeting                          | In-Person (THS) & Virtual |
| December 6, 2023                              | Workshop Meeting                                | Virtual Only              |
| December 13, 2023                             | Regular Public Meeting                          | In-Person (THS) & Virtual |
| January 3, 2024                               | Reorganization Meeting                          | Virtual Only              |
| The Record 01/08/2022 Fee: \$68.85 0005547241 |   |                           |

**LEGAL NOTICE**  
 BOROUGH OF RIDGEFIELD  
 PLANNING BOARD  
 PLEASE TAKE NOTICE that the undersigned has applied to the Borough of Ridgefield Planning Board for a...

**BOROUGH OF HASBROUCK HEIGHTS**  
 COUNTY OF BERGEN  
 PUBLIC MEETING NOTICE



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# Exhibit L

Keith Kaplan &lt;keith@teanecktoday.com&gt;

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## Adequate Notice for Re-Organization meeting

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Keith Kaplan &lt;keith@teanecktoday.com&gt;

Tue, Jan 2, 2024 at 3:39 PM

To: Haquisha Taylor &lt;htaylor@teaneckschools.org&gt;

Cc: Victoria Fisher &lt;vfisher@teaneckschools.org&gt;, eha@teaneckschools.org, dklein@teaneckschools.org, jrodriguez@teaneckschools.org, cwilliams@teaneckschools.org, kreyes@teaneckschools.org, jwolff@teaneckschools.org, dgruber@teaneckschools.org, gkirshenbaum@teaneckschools.org, Andre Spencer &lt;aspencer@teaneckschools.org&gt;, Doug Ruccione &lt;druccione@teanecknj.gov&gt;

Dear Ms Taylor,

As you're aware, every meeting must be noticed according to NJ's Sunshine Act, OPMA.

NJSA 10:4-8(d) describes adequate notice for meeting (in part):

d. "Adequate notice" means written advance notice of at least 48 hours, giving the time, date, location and, to the extent known, the agenda of any regular, special or rescheduled meeting, which notice shall accurately state whether formal action may or may not be taken and which shall be... mailed, telephoned, telegrammed, or hand delivered to \*at least two newspapers\*...

While I'm happy to see that tomorrow's Re-Org agenda has been updated to add a second newspaper—the fact this has not been the prior practice of the board means that tomorrow meeting was never properly noticed.

Pursuant to NJSA 10:4-19, I'm requesting a copy of the notice.

I'm in the lobby of the BOE building right now.

Thank you,  
Keith Kaplan

## Statutes

### Title 10 - Civil Rights

### Section 10:4-19 - Requests for notices of meetings; annual renewal

**Universal Citation:** NJ Rev Stat § 10:4-19 (2022)

#### 10:4-19. Requests for notices of meetings; annual renewal

Any person may request that a public body mail to him copies of any regular meeting schedule or revision described in section 13 of this act and any advance written notice described in subsection 3. d. of this act of any regular, special or rescheduled meeting of such body, and upon prepayment by such person of a reasonable sum, if any has been fixed by resolution of the public body to cover the costs of providing such notice, the public body shall mail to such person written advance notice of all of its meetings within the time prescribed by subsection 3. d. herein, subject only to the exceptions set forth in subsection 4. b. herein. Such resolution may provide that notice requested by the news media shall be mailed to such news media free of charge. All requests for notices



made under this section shall terminate at midnight on December 31 of each year, but shall be subject to renewal upon a new request to the public body.

L.1975, c. 231, s. 14.

