

1/15/2024

Hon. Carol V. Novey Catuogno
Bergen County Courthouse
10 Main Street, 4th Floor
Hackensack, NJ 07601

Keith Kaplan v. Teaneck Board of Education, et al., BER-L-000121-24

Dear Judge Catuogno:

I am Keith Kaplan, the pro se plaintiff in the above-referenced matter. I write to respond to the letter filed by Defendants on January 15, 2024. Because the request is procedurally improper and deficient on the merits, I request the Court enter the proposed Order to Show Cause and schedule this matter for a hearing.

First, Defendants are not entitled to respond to the sufficiency of the application prior to the hearing on the Order to Show Cause.

On January 15, 2024, Defendants filed a letter with this Court seeking permission to be heard in advance of the signing of the proposed Order to Show Cause, as they believe that “*there are such fundamental reasons why the OTSC should not be signed at all.*” However, this is an attempt to bully a pro se Plaintiff in this matter and deprive Plaintiff of his procedural due process rights accorded by New Jersey Rule of Court 4:67-1, et seq.

Specifically, Rule 4:67-2(a) states that the Verified Complaint is to be presented to the Court on an ex parte basis. Subsequently, “[t]he court, if satisfied with the sufficiency of the application, shall order the defendant to show cause why final judgment should not be rendered for the relief sought.” R. 4:67-2(a). In other words, there is no intermediary procedure by which the Defendants are entitled to respond to the application prior to the hearing for final judgment. If the Plaintiff has met the requisite showing of sufficiency, an extraordinarily low standard, especially for a pro se applicant, the Court is required to sign the proposed Order to Show Cause, and at that point, Defendants are free to challenge the application. Defendants instead are seeking to create a new procedure that prevents an Order to Show Cause from even being signed, which deprives the Plaintiff of his procedural rights.

Second, Counsel for Defendants, Weiner Law Group LLP, is not authorized to represent the Teaneck Board of Education.

Notwithstanding the representation made by opposing counsel, there is no evidence to suggest that Weiner Law Group LLP has ever been validly authorized to represent the Teaneck Board of Education (“BOE”). That firm was first appointed to represent the BOE at their annual reorganizational meeting on January 5, 2022. (*See Exhibit A*, Meeting Minutes of 2022 Reorg at page 11). However, that meeting was never properly noticed for the same reasons described in the underlying complaint.

Similarly, the most recent reorganizational meeting on January 3, 2024, at which the Weiner Law Group LLP was appointed, is also invalid by the BOE’s own admission. The BOE opened that meeting with the following statement:

I hereby call to order the annual reorganizational meeting of the Teaneck Board of Education, held today, January 3, 2024, in-person, at the Teaneck High School located at 100 Elizabeth Avenue and virtually via Zoom application at 8 p.m. It has come to our attention that the notice of tonight’s meeting was inadvertently posted not in two newspapers, but only in the official newspaper of record. While the oversight is a technical defect, the public has had ample notice of tonight’s meeting. Rather than cause greater disruption, the Board believes it more prudent to proceed with tonight’s meeting. Please be advised that the Board will be ratifying the actions taken tonight at its next noticed meeting, thereby taking the statutorily authorized corrective action to remedy the technical defect in notice.

[*See* <https://youtu.be/5aRo0PwLUUw> from 0:00 to 1:04]¹

¹ Official BOE Video can be found here:
<https://teaneckschools.eduvision.tv/default?q=X3Y5NcZVhaBd%252b%252bcVwEkR7Q%253d%253d>

To date, the BOE has yet to “ratify” any action taken, including Weiner Law Group LLP’s appointment as its counsel². Until their representation is confirmed at a validly and properly noticed public meeting, the only legal counsel “authorized” to represent the BOE is the law firm approved at the last valid reorganizational meeting, which occurred on January 03, 2018. (See **Exhibit B**, Meeting Minutes of 2018 Reorg at page 9). That Counsel is Isabel Machado, Esq., of Machado Law Group. Since the Weiner Law Group LLP has not been validly appointed, the previous firm remains in holdover status and is therefore the only entity capable of representing the BOE at this time.

As such, the Weiner Law Group LLP should not be permitted to represent the BOE in this matter until they are approved by a valid resolution at a properly noticed public meeting.

For these reasons, Plaintiff respectfully requests that this Court enter the proposed Order to Show Cause and schedule this matter for a hearing.

Sincerely,



Keith Kaplan

² Notably, the BOE stated at the Jan 3 meeting that it does not intend to hold a meeting until January 17, 2024. This is outside the statutorily required period permitted by law, which requires that the reorganizational meeting be held within the first week of January. See *N.J.S.A.* 18A:10-3(c). This statute requires that when a reorganizational meeting cannot be validly held by reason of a lack of quorum “or any other reason,” a make-up meeting *must* be held within three subsequent days. While the acts of the BOE may be ratified at a later meeting, by failing to hold a valid and properly noticed reorganizational meeting at all, the BOE is now admitting that it is violating *N.J.S.A.* 18:10-3(c).

Exhibit A

Minutes of the proceedings of the **REORGANIZATION MEETING** held on Wednesday, January 5, 2022, virtually via Zoom app located on the district website, at 8:00 PM. *Sebastian Rodriguez, Board President, presided.*

I. Salute to the Flag

II. Presiding Officer's Meeting Notice Statement

"I hereby call to order the Re-organization Meeting of the Teaneck Board of Education, held on Wednesday, January 5, 2022, virtually via Zoom app located on the district website, at 8:00 PM. Adequate notice of this meeting has been sent to the Record, filed with the Municipal Clerk and posted on the school district website at www.teaneckschools.org, on December 28, 2021."

III. School Board Elections

- Be It Resolved**, that the Teaneck Board of Education certifies the official results of the Annual School Board Election held on November 2, 2021, for membership to the Teaneck Schools Board of Education (results provided by the County Clerk):

Dennis Klein (Three Year Term)	4282
Jonathan Rodriguez (Three Year Term)	4194
Victoria Fisher (Three Year Term)	4077
Darryl Greene	3852
Rachel Secemski	3418
Yassine Elkaryani	2734
Laura Fein	2260

IV. Administer Oath of Office to newly elected Board Members

- 1.) Dennis Klein 2.) Jonathan Rodriguez 3.) Victoria Fisher

Distribution/Discussion of the Code of Ethics for School Board Members pursuant to the School Ethics Act (c.178, P.L. 2001)

V. Roll Call

Board Member	Present	Absent
Mrs. Burns (Linda)	x	
Mr. Clark, Sr. (Harold)	x	
Mr. Cooper (Damen)	x	
Mrs. Fisher (Victoria)	x	
Mrs. Gee (Danielle)	x	
Dr. Klein (Dennis)	x	
Mr. Rodriguez (Jonathan)	x	
Mr. Rodriguez (Sebastian)	x	
Ms. Sanders (Denise)	x	

VI. Nominations/Elections of Board President

1. The Board Secretary entertains nominations for the Office of President of the Teaneck Board of Education for the 2022 calendar year.

In the absence of further nominations, the Board Secretary closes nominations and calls the role for the election of President of the Board of Education for the 2022 calendar year.

<i>Motion: L. Burns</i>	<i>Second: V. Fisher</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mrs. Burns (Linda)	x			
Mr. Clark, Sr. (Harold)	x			
Mr. Cooper (Damen)	x			
Mrs. Fisher (Victoria)	x			
Ms. Gee (Danielle)	x			
Dr. Klein (Dennis)	x			
Mr. Rodriguez (Jonathan)	x			
Mr. Rodriguez (Sebastian)	x			
Ms. Sanders (Denise)	x			

VII. Nominations/Elections of Board Vice President

1. The Board Secretary entertains nominations for the Office of Vice President of the Teaneck Board of Education for the 2022 calendar year.

In the absence of further nominations, the Board Secretary closes nominations and calls the role for the election of Vice President of the Teaneck Board of Education for the 2022 calendar year.

<i>Motion: D. Sanders</i>	<i>Second: H. Clark</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mrs. Burns (Linda)	X			
Mr. Clark, Sr. (Harold)	X			
Mr. Cooper (Damen)	X			
Mrs. Fisher (Victoria)	X			
Ms. Gee (Danielle)	X			
Dr. Klein (Dennis)	X			
Mr. Rodriguez (Jonathan)	X			
Mr. Rodriguez (Sebastian)	X			
Ms. Sanders (Denise)	X			

VIII. Reaffirmation of District Goals

IX. Public Comments (Agenda Items and Non-Agenda Items)

Please click on the link below for the public comments:

<https://www.eduvision.tv/l/?eAOmtgR>

X. Agenda Items

Please click below for the Public Meeting:

<https://www.eduvision.tv/l/?eAOmmRm>

XI. Executive Session (If Needed)

NONE

XII. Adjournment

Mrs. Fisher motioned to adjourn the public meeting at 9:55 pm. Said motion was seconded by Mrs. Gee and carried by a unanimous vote.

<i>Motion: V. Fisher</i>	<i>Second: D. Gee</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mrs. Burns (Linda)	X			
Mr. Clark, Sr. (Harold)	X			
Mr. Cooper (Damen)	X			
Mrs. Fisher (Victoria)	X			
Ms. Gee (Danielle)	X			
Dr. Klein (Dennis)	X			
Mr. Rodriguez (Jonathan)	X			
Mr. Rodriguez (Sebastian)	X			
Ms. Sanders (Denise)	X			

Respectfully submitted,

Melissa Simmons
Business Administrator/Board Secretary

Teaneck Public Schools

Mission: The Teaneck Public School District educates and empowers students by providing a high-quality, rigorous educational experience which prepares students for success within a diverse, global society.

Vision: The Teaneck Advantage: Educational Excellence for All

Board Goals

GOAL 1: Teachers and administrators in the Teaneck Public Schools will further elevate academic programs by creating varied learning pathways and by improving student supports.

GOAL 2: The Teaneck Public Schools will continue to improve facilities and technology in support of 21st Century learning opportunities.

GOAL 3: The Teaneck Public Schools will execute effective communications and solidify quality relationships with educational partners within and throughout the community.

GOAL 4: The Teaneck Public Schools will create equitable and inclusive learning opportunities for all students.

GOAL 5: The Teaneck Public Schools will ensure operational excellence in hiring, developing and retaining staff.

REORGANIZATION RESOLUTIONS**JANUARY 5, 2022**

Any Board member who takes exception to any of the following listed actions under the category of Reorganization Resolutions may so indicate now and a separate motion for each of the excepted actions will be entertained.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Reorganization Resolutions:

REORGANIZATION RESOLUTIONS**JANUARY 5, 2022**

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Reorganization resolutions:

1. **Be It Resolved**, that the Teaneck Board of Education designates the following meeting dates for the **Workshop Public Meetings, Regular Public Meetings and Special Public Meetings**, for calendar year 2022; all Workshop, Regular and Special Public Meetings to be held in-person and virtually until further notice, all meetings shall be held in accordance with the "Open Public Meetings Act" and formal action may be taken at any meeting. With proper notice under the Open Public Meetings Acts (OPMA) any meeting listed herein may be held virtually given the circumstances at the time and upon the discretion of the Board.

<i>Meeting Date</i>	<i>Meeting Type</i>	<i>Location</i>
January 19, 2022	Regular Public Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
January 26, 2022	Special Public Meeting/ Budget Presentation	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
February 9, 2022	Workshop Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
February 16, 2022	Regular Public Meeting & Budget Review	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
February 23, 2022	Special Budget Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
March 9, 2022	Workshop Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
March 16, 2022	Regular Public Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
April 6, 2022	Workshop Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
April 27, 2022	Regular Public Meeting &	Teaneck High School

	Budget Hearing Meeting	100 Elizabeth Ave. Teaneck, NJ
May 11, 2022	Workshop Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
May 18, 2022	Regular Public Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
June 8, 2022	Workshop Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
June 15, 2022	Regular Public Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
August 24, 2022	Special Public Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
September 7, 2022	Workshop Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
September 14, 2022	Regular Public Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
October 12, 2022	Workshop Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
October 19, 2022	Regular Public Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
November 9, 2022	Workshop Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
November 16, 2022	Regular Public Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
December 7, 2022	Workshop Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
December 14, 2022	Regular Public Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ
January 4, 2023	Reorganization Meeting	Teaneck High School 100 Elizabeth Ave. Teaneck, NJ

2. **Be It Resolved**, that the Teaneck Board of Education establishes the following Agenda Format to be observed and the order of business conducted at the Workshop, Regular and Special Public Meetings of the Board of Education; and
Be It Further Resolved, that the Board President has sole discretion to change the Agenda Format and order of business in the best interest of the Board of Education.

WORKSHOP MEETING AGENDA

- I. Salute to the Flag
- II. Presiding Officer's Meeting Statement Notice
- III. Roll Call
- IV. Reaffirmation of District Goals
- V. Superintendent's Report (if needed)
- VI. Board Presentations
- VII. Public Comments (Agenda & Non-Agenda)
- VIII. Board Committee Reports (as available)
- IX. Agenda Items
- X. Executive Session (as needed)
- XI. Adjournment

REGULAR MEETING AGENDA

- I. Salute to the Flag
- II. Presiding Officer's Meeting Statement Notice
- III. Roll Call
- IV. Reaffirmation of District Goals
- V. Superintendent's Report (if needed)
- VI. Board Presentations
- VII. Public Comments (Agenda & Non-Agenda)
- VIII. Board Committee Reports (as available)
- IX. Agenda Items
- X. Executive Session (as needed)
- XI. Adjournment

3. **Be It Resolved**, that the Teaneck Board of Education approves the following Standing Committees, for the 2022 calendar year:

1. Community Relations
2. Curriculum
3. Finance/Facilities
4. Negotiations
5. Personnel
6. Policy
7. Special Education

4. **Be It Resolved**, that the Teaneck Board of Education, individually and as a group, reaffirms and re-adopts the School Board Member Code of Ethics contained in Board of Education Bylaw 0142, as follows:

NJSBA Code of Ethics

The members of the Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the Board adopts as its own the School Board Member Code of Ethics promulgated by the New Jersey School Boards Association on May 10, 1975 and reproduced below:

1. I will uphold and enforce all laws, State Board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my Board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow Board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

5. **Be It Resolved**, that the Teaneck Board of Education appoint Melissa Simmons as Qualified Purchasing Agent of the Teaneck Board of Education, for the period January 1, 2022 to January 31, 2022, in accordance with N.J.S.A. 18A:18A-2(b) and per 18A:18A-7. Melissa Simmons, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

Be It Further Resolved, that the Teaneck Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Melissa Simmons, SBA/BS to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.(Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A. 18A:18A et. seq. and applicable Board policies and regulations. The Board authorizes the Business Administrator/Board Secretary to take all reasonable actions necessary, including, but not limited to legal advertisements and execution of contracts deemed necessary to implement the purchasing statute, N.J.S.A. 18A:18A et. seq.
6. **Be It Resolved**, that the Board authorize the Business Administrator and or the Interim Business Administrator to audit all claims and demands to be paid, provide for approval, and make payment of audited claims and demands prior to the Board meeting. Any such approvals shall be presented to the Board at the next meeting for ratification, pursuant to N.J.S.A. 18A:19-4 and 18A:19-4.1.
7. **Be It Resolved**, that the Teaneck Board of Education appoints Ms. Melissa Simmons as the Business Administrator/Board Secretary for the period January 1, 2022 to January 31, 2022 and appoint Mr. Steven Lewis as the Asst. Business Administrator/Asst. Board Secretary for the period of January 1, 2022 to next Reorganization meeting.
8. **Be It Resolved**, that the Teaneck Board of Education appoints Dr. Kim Buxenbaum, Title IX Coordinator, for the Teaneck Public School District, for the period January 1, 2022 to the next Reorganization Meeting.
9. **Be It Resolved**, that the Teaneck Board of Education appoints Dr. Kim Buxenbaum, Affirmative Action Officer, for the Teaneck Public School District, for the period January 1, 2022 to the next Reorganization Meeting.
10. **Be It Resolved**, that the Teaneck Board of Education appoints Dr. Kim Buxenbaum, ADA/ 504 Coordinator, for the Teaneck Public School District, for the period January 1, 2022 to the next Reorganization Meeting.

11. **Be It Resolved**, that the Teaneck Board of Education appoints Mr. Danny Gareri, Coordinator of McKinney-Vento Education of Homeless and Youth Program, for the Teaneck Public School District, for the period January 1, 2022 to the next Reorganization Meeting.
12. **Be It Resolved**, that the Teaneck Board of Education appoints Mr. Anthony D'Angelo, Integrated Pest Management Officer, Asbestos Hazardous Emergency Response Act (AHERA) Officer, Indoor Air Quality Coordinator, Right to Know Officer, Chemical Hygiene Officer and Blood Borne Pathogens Coordinator, for the period January 1, 2022 to the next Reorganization Meeting.
13. **Be It Resolved**, that the Teaneck Board of Education designates, The Record, as the Official Newspaper, for the Teaneck Public School District, for the 2022 calendar year.
14. **Whereas**, the finance committee recommended that the district put out an RFP for Legal services. On Wednesday, December 1, 2021, the posting for proposals for legal services for the 2022 calendar year was advertised in the Record newspaper. Specifications were sent to multiple legal firms.

On Wednesday, December 15, 2021 proposals from 7 firms were received (7 General counsel, 5 Special Education, 5 Negotiations/Labor).

The Finance committee along with the Board Vice President reviewed the proposals, held interviews and deliberated the results. Based on the review of the proposals, the criteria, and the interviews the finance committee is making the below recommendation to the full Board of trustees for each category of legal services at the accompanying rate for the 2022 calendar year:

General Counsel

- Weiner Law Group, LLC - \$165 per hour

Special Education

- Busch Law Group, LLC - \$150 per hour

Negotiations/Labor

- DiFrancesco Bateman (Phil Stern) - \$160 per hour

Therefore, Be It Resolved, that the Board approve the above legal firms for the General Counsel, Special Education and Negotiations/Labor counsel with the rates as listed for the district for the 2022 school year.

15. **Whereas**, the Teaneck Board of Education acknowledges the need to complete and close current legal cases for any individual law firm that was not chosen in the RFP process that was held December 15, 2021 for the year 2022.

Whereas, the Teaneck Board of Education recognizes that all current open legal matters prior to the 2022 Calendar year will be continued until the close of the case by the current legal firm. This is to maintain continuity of services provided for the district on all legal matters. The current legal matters are being handled by the law firms listed below:

General Counsel:

- Inglesino, Webster, Wyciskala, Taylor, LLC - \$160 per hour

Special Education Counsel:

- Scarinci Hollenbeck, LLC - \$150 per hour
- Machado Law Group - \$150 per hour

Be It Resolved, that the Board approve the continuation of the services from the above firms to complete and close the current cases on file.

16. **Be It Resolved**, that the Teaneck Board of Education appoints the following Engineer of Records at the rates listed below for all projects for which they are currently engaged; and that the Superintendent, Business Administrator/Board Secretary, Interim BA/BS and Director of Facilities, be authorized to engage this firm for Engineering services for the 2022 calendar year.

Engineering of Record

RVE (Remington & Vernick Engineers) \$180 per hour

17. **Be It Resolved**, that the Teaneck Board of Education appoints DiCara/Rubino, Architect of Record at \$170 per hour and Parette Somjen Architects, LLC at \$170 per hour for all projects for which they are currently engaged; and that the Superintendent, Business Administrator/Board Secretary, Interim BA/BS and Director of Facilities, be authorized to engage this firm for Architectural services for the 2022 calendar year.
18. **Be It Resolved**, that the Teaneck Board of Education appoints Wielkotz & Company, Certified Public Accountants, as the Public School Auditors for the period January 1, 2022 to the next Reorganization Meeting not to exceed 110% of \$48,000.
19. **Be It Resolved**, that the Teaneck Board of Education appoints Phoenix Advisors, LLC, 625 Farnsworth Avenue, Bordentown, NH 08625, as Municipal Advisor of record, and for Continuing Disclosure Agent services for the 2022 school year, at a fee of \$1,100 for all-inclusive disclosure services (for up to three outstanding issues) plus **\$200** for an issue on which Phoenix Advisors acts as Municipal Advisor or **\$450** if Phoenix Advisors is not engaged as Municipal Advisors on the issue and Event Notice fee of \$250 per event only if applicable. This contract is renewable every year for the District's Independent Registered Municipal Advisor (IRMA). and as the District's Continuing Disclosure Agent.

20. **Be It Resolved**, that the Teaneck Board of Education appoints Dr. Barry Weissman and Dr. Joseph Fruchter, of All Bergen Pediatrics, as Medical Inspectors, pursuant to N.J.S.A. 18, 4:40-1, for the period January 1, 2022 to the next Reorganization Meeting, annual fee of \$41,750.00 each with a total not to exceed \$83,500.
21. **Be It Resolved**, that the Teaneck Board of Education appoints Mr. Michael Donow, Treasurer of School Moneys, pursuant to N.J. S.A. 18A: 17-31, for the period of January 1, 2022 to the end of school year June 30, 2022 at annual salary of \$13,000.
22. **Be It Resolved**, that the Teaneck Board of Education appoints Ms. Adrienne Williams, Substance Awareness Coordinator, for the period January 1, 2022 to the next Reorganization Meeting.
23. **Be It Resolved**, that the Teaneck Board of Education designates the following banks as depositories for Teaneck Board of Education funds; and
Be It Further Resolved, that the Business Administrator/ Board Secretary and/or the Interim BA/BS is authorized to invest the Board's funds consistent with statutes and regulations:
 1. TD Bank
 2. NJ Cash Management Fund
 3. Teaneck Federal Credit Union
 4. Capital One
24. **Be It Resolved**, that OMNI provides administration services for 403B, 457 and Roth IRA plans as specified in the schedule Plan and that the parties agree for OMNI to act as third-party administrator for the Plan in accordance with the contract provisions.
25. **Be It Resolved**, that the Teaneck Board of Education authorizes the following individuals to sign for and on behalf of the Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts or other orders drawn to cash or bearer or in favor of any of the below designated officers and/or other persons, firms or corporations, and that said depositories be and hereby are authorized without further inquiry to:
 - A. Pay the same to the debit of any accounts of this Board then maintained with them;
 - B. Receive, as the act of this Board, reconcilements of accounts when signed by any

one or more of the below designated officers and/or individuals; and

C. Receive for deposit to the credit of this Board and/or for collection for the account of this Board, any and all checks, drafts, notes or other instruments for the payment of money, whether or not endorsed by the Board, which may be received for it such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board; and

Be It Further Resolved, that the Business Administrator/Board Secretary is hereby authorized to execute the required forms to maintain said accounts:

<i>TD BANK</i>	<i>REQUIRED SIGNATORIES</i>
Warrant Account	Board President and Treasurer Business Administrator/Board Secretary Or Assistant Board Secretary or Accounts Payable Secretary
Payroll Account	Treasurer Payroll Coordinator and/or Payroll Assistant as Alternate Signatories
Food Services Account	Board President and Treasurer Business Administrator/Board Secretary Or Assistant Board Secretary
Payroll Agency Account	Treasurer Payroll Coordinator and/or Payroll Assistant as Alternate Signatories
<i>Capital One</i>	<i>Required Signatories</i>
General Account	Board President Business Administrator/Board Secretary Or Assistant Board Secretary

<i>New Jersey Cash Management</i>	<i>Required Signatories</i>
General Account	Business Administrator/Board Secretary Or Assistant Board Secretary
<i>Teaneck Federal Credit Union</i>	<i>Required Signatories</i>
Teaneck Board of Education Music Fund	Supervisor of Fine & Performing Arts Or Assistant Board Secretary
Teaneck High School Student Activity Fund	High School Principal and Treasurer Or Principal's Secretary
Teaneck High School Athletic Fund	Athletic Director
Ben Franklin Middle School Student Activity Fund	BF Middle School Principal and Assistant Principal
Hawthorne School Student Activity Fund	Hawthorne Principal and Principal's Secretary
Lowell School Student Activity Fund	Lowell Principal and Principal's Secretary
Bryant School Student Activity Fund	Bryant Principal and Principal's Secretary
Whittier School Student Activity Fund	Whittier School Principal and Principal's Secretary

Theodora Lacey School Student Activity Fund	Theodora Lacey School Principal and Principal's Secretary
Tolerance Scholarship Account	High School Principal and Assistant Principal
Agnes Halajian Scholarship Account	Hawthorne School Principal and Principal's Secretary
African American Studies Scholarship Account	High School Principal or Assistant Principal
Bergen County Director of Guidance Award	High School Principal or Assistant Principal
Donyale Morton Scholarship Account	High School Principal and Assistant Principal
Edna Marx Scholarship Account	High School Principal and Assistant Principal
Floyd Schmid Scholarship Account	High School Principal and Assistant Principal
Marion Shelby Scholarship Account	High School Principal and Assistant Principal or Principal's Secretary
Muriel Rosemarin Scholarship Account	High School Principal and Assistant Principal
Paul Nonas Scholarship Account	High School Principal and Assistant Principal
Stephan J. Kingslow Scholarship Account	High School Principal and Assistant Principal
Stuart Sharenow Scholarship Account	High School Principal and Assistant Principal
Susan Gardner Scholarship Account	High School Principal and Assistant Principal or Athletic Director
Wells Jenny Scholarship Account	High School Principal and Assistant Principal
Milton & Rose Gold Rosenbloom Prize	High School Principal and Assistant Principal
Director of Guidance Account	High School Principal and Assistant Superintendent
Thomas Jefferson Middle School Account	Thomas Jefferson Middle School Principal and Principal's Secretary
Teaneck Community Education Center Refund/Petty Cash Account	Director and Board Secretary or Assistant Board Secretary
Petty Cash Account- Business Office	BA/Asst. BA/ Asst. Superintendent
Teaneck High School MD Program Account	Asst. Superintendent/Program Director/Transition Coordinator
Teaneck High School 18-21 Program Account	Asst. Superintendent/Program Director/Transition Coordinator

26. **Be It Resolved**, that the Teaneck Board of Education approves that, when cash flow permits, the Business Administrator/Board Secretary, Interim Business Administrator/Board Secretary and/or the Assistant Board Secretary be authorized to Invest Board Funds in United States Government Bills, and such other investments as may be permitted by law; and
Be It Further Resolved, that Investment of Idle Funds in individual schools, department or activity accounts may be made by persons designated to sign for withdrawals from the account, provided these persons receive prior approval from the Business Administrator/Board Secretary, Interim Business Administrator/Board Secretary and/or the Assistant Board Secretary and that all investments are legally authorized for investment of Board funds, and that the Business Administrator/ Board Secretary, Interim Business Administrator/Board Secretary and/or the Assistant Board Secretary are hereby authorized to execute this Agreement on behalf of the Board.
27. **Be It Resolved**, that the Teaneck Board of Education, in accordance with N.J.A.C. 6A:23A-7.3, establishes the maximum travel expenditure for the 2022 calendar year of \$90,000 in General funds and \$50,000 in Federal and State Funds for all Staff and Board of Education Members.
28. **Be It Resolved**, that the Teaneck Board of Education appoint the Fairview Insurance Agency Associates Inc., as the Health Benefits broker and Burton Agency, Inc., as the property and Workers Comp broker for the period January 1, 2022 to the next Reorganization Meeting.
29. **Be It Resolved**, that the Teaneck Board of Education re-adopts existing Board of Education Bylaws, Policies and Regulations for the 2022 calendar year.
30. **Be It Resolved**, that the Teaneck Board of Education appoints Ms. Melissa Simmons as the Custodian of Records, for the period January 1, 2022 to January 31, 2022 and the Asst. Business Administrator/Asst. Board Secretary and or the Interim BA/BS for the period of January 1, 2022 until the next Reorganization meeting.
31. **Be It Resolved**, that the Teaneck Board of Education adopt Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary, Interim Board secretary and Board Attorney to act as the parliamentarians, for the period January 1, 2022 to the next Reorganization Meeting.
32. **Be It Resolved**, that the Teaneck Board of Education appoints Business Administrator/Board Secretary, Interim BA/BS and Coordinator of District Safety and Truancy Services as the School Safety Specialists as appointed, for the Teaneck Public School District, for the period January 1, 2022 to the next Reorganization Meeting.

33. **Be It Resolved**, that the Board authorize the Business Administrator/Board Secretary to enter into and sign the necessary agreements for the renewal of the following Health, Disability and Dental Benefit programs at the rates noted for the 2022-2023 school year:

Dental Insurance - Delta Dental Plan of New Jersey

Single Premium - \$41.72 Monthly
Family Premium - \$132.84 Monthly

Represents a 0% increase from the 2018-2019 school year

Long Term Disability Insurance - Standard Insurance Company

Long Term .51% of Salary Monthly (TTEA, TAAS, Non-Guide/Administrators)

Represents a 0% increase from the 2018-2019 school year

Long Term Disability is not provided for Teamsters

The State Health Benefits plan of New Jersey in accordance to employee negotiated contract.

34. **Whereas**, N.J.S.A. 52:14-17.31a and 40A:10-17.1 authorize local units providing employee health benefits through the State Employee Health Benefits Program (SEHBP) or non-SEHBP coverage, respectively, to make annual payments to employees in exchange for waiving health coverage provided by the local unit.
Be It Resolved that the Board approve continued participation in the New Jersey School Employees Health Benefit Plan Waiver Program for the fiscal year 2022. The waiver amount is calculated as 25% of the cost of the plan less the employee contribution that would have been deducted or \$5,000 whichever is less.

MOTION TO TABLE #14 UNDER REORG RESOLUTIONS.**MOTION #14 NOT TABLED PER THE VOTE**

Motion: D. Cooper	Second: H. Clark			
Board Member	Yes	No	Abstain	Absent
Mrs. Burns (Linda)	x			
Mr. Clark, Sr. (Harold)	x			
Mr. Cooper (Damen)	x			
Mrs. Fisher (Victoria)		x		
Ms. Gee Danielle		x		
Dr. Klein (Dennis)		x		
Mr. Rodriguez (Jonathan)		x		
Mr. Rodriguez (Sebastian)		x		
Ms. Sanders (Denise)		x		

MOTION #14 NOT TABLED PER THE BOARD VOTES ABOVE.**APPROVE AGENDA ITEMS #1-34**

Motion: V. Fisher	Second: D. Gee			
Board Member	Yes	No	Abstain	Absent
Mrs. Burns (Linda)	x			
Mr. Clark, Sr. (Harold)	x			
Mr. Cooper (Damen)	x	#14		
Mrs. Fisher (Victoria)	x			
Ms. Gee Danielle	x			
Dr. Klein (Dennis)	x			
Mr. Rodriguez (Jonathan)	x			
Mr. Rodriguez (Sebastian)	x			
Ms. Sanders (Denise)	x			

FINANCE AND BUDGET**JANUARY 5, 2022**

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Finance and Budget resolutions:

1. that the Board accept the 2021-2022 School Security Grant Award. The awarded Grant amount is \$195,484.00. This amount will cover both reimbursements for previous, approved expenditures, and future, approved expenditures.

<i>Motion: V. Fisher</i>	<i>Second: D. Gee</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mrs. Burns (Linda)	x			
Mr. Clark, Sr. (Harold)	x			
Mr. Cooper (Damen)	x			
Mrs. Fisher (Victoria)	x			
Ms. Gee (Danielle)	x			
Dr. Klein (Dennis)	x			
Mr. Rodriguez (Jonathan)	x			
Mr. Rodriguez (Sebastian)	x			
Ms. Sanders (Denise)	x			

PERSONNEL**JANUARY 5, 2022**

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Personnel resolutions:

1. that the Board approve the following long term substitute nurse at \$275 per-diem, assigned to a non-tenure track position, effective date as indicated, pending criminal history review:
 - a. Jessica Lompado, January 18, 2022 through April 29, 2022, with no benefits, assigned to Benjamin Franklin Middle School, replacing employee #5314.
2. that the Board approve Kristy Agresta as a substitute nurse for the 2021-2022 school year, on an as needed basis, at \$275 per diem, pending criminal history review.
3. that the Board approve the following substitute safety officers for the 2021-2022 school year, on an as needed basis:

<u>Name</u>	<u>Hourly Rate</u>
a. Christopher Michelsen	\$22.50
b. Michael Ramirez	\$22.50

4. that the Board approve payment to the following employees who separated from the district for unused vacation/sick days, not to exceed the information listed below:
 - a. Melissa Simmons, School Business Administrator/Board Secretary, 45.5 personal illness totaling \$15,000 (max per contract with the Board), and 24.5 vacation days at \$703.85 (20-21 daily rate) totaling \$17,244.32 and 14.58 vacation days at \$713.08 (21-22 daily rate) per day totaling \$10,396.70 **total payment of \$42,641.02.**

MOTION TO APPROVE ITEMS 1-3 UNDER PERSONNEL

Motion: V. Fisher	Second: D. Gee			
Board Member	Yes	No	Abstain	Absent
Mrs. Burns (Linda)	x			
Mr. Clark, Sr. (Harold)	x			
Mr. Cooper (Damen)	x			
Mrs. Fisher (Victoria)	x			
Ms. Gee (Danielle)	x			
Dr. Klein (Dennis)	x			
Mr. Rodriguez (Jonathan)	x			
Mr. Rodriguez (Sebastian)	x			
Ms. Sanders (Denise)	x			

MOTION#4 UNDER PERSONNEL TABLED

Motion: D. Gee	Second: D. Sanders			
Board Member	Yes	No	Abstain	Absent
Mrs. Burns (Linda)	x			
Mr. Clark, Sr. (Harold)		x		
Mr. Cooper (Damen)		x		
Mrs. Fisher (Victoria)	x			
Ms. Gee (Danielle)	x			
Dr. Klein (Dennis)	x			
Mr. Rodriguez (Jonathan)	x			
Mr. Rodriguez (Sebastian)	x			
Ms. Sanders (Denise)	x			

Exhibit B

Minutes of the proceedings of the **REORGANIZATION MEETING** held on Wednesday, January 3, 2018, in the 3rd Floor Cheryl Miller-Porter Student Center, at Teaneck High School, 100 Elizabeth Avenue, Teaneck, New Jersey, at 8:00 PM. *Dr. Ardie Walser, Board President, presided.*

I. Presiding Officer's Meeting Notice Statement

"I hereby call to order the Regular Public Meeting of the Teaneck Board of Education, held on Wednesday, January 3, 2018, in the Eugene Field Administration Building, Margaret Angeli Staff Development Room, at 8:00 PM. Adequate notice of this meeting has been sent to the Record, the Suburbanite, filed with the Municipal Clerk of the Township of Teaneck, and posted inside the Teaneck Board of Education, One Merrison Street, on 12/22/17."

II. Salute to the Flag

III. Administer Oath of Office to newly elected Board Members

1. 1) Ardie Walser; 2) Clara Williams; 3) Howard Rose

Distribution/Discussion of the Code of Ethics for School Board Members pursuant to the School Ethics Act (c.178, P.L. 2001)

IV. Roll Call

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Fisher (Victoria)	X	
Dr. Gruber (David)		X
Mr. Ramirez (Martin)	X	
Mrs. Rappoport (Sarah)		X
Mr. Rodriguez (Sebastian)	X	
Mr. Rose (Howard)		X
Ms. Sanders (Denise)	X	
Dr. Walser (Ardie)	X	
Mrs. Williams (Clara)	X	

V. Nominations/Elections of Board President

1. The Board secretary entertains nominations for the Office of President of the Teaneck Board of Education for the 2018 calendar year.

In the absence of further nominations, the Board Secretary closes nominations and calls the role for the election of President of the Board of Education for the 2018 calendar year.

VI. Nominations/Elections of Board Vice President

1. The Board Secretary entertains nominations for the Office of Vice President of the Teaneck Board of Education for the 2018 calendar year.

In the absence of further nominations, the Board Secretary closes nominations and calls the role for the election of Vice President of the Teaneck Board of Education for the 2018 calendar year.

<i>Motion: S. Rodriguez</i>	<i>Second: V. Fisher</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Fisher (Victoria)	x			
Dr. Gruber (David)				x
Mr. Ramirez (Martin)	x			
Mrs. Rappoport (Sarah)				x
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)				x
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

VII. Reaffirmation of 2017/18 District Goals**VIII. Superintendent's Report**

See Superintendent's report attached

IX. Board Committee Reports

Mr. Ramirez- Buses late 1/2 hour

X. Public Comment (agenda ONLY)

NONE

- A. School Operations and Curriculum
- B. Finance and Budget
- C. Personnel

XI. Public Comment (non-Agenda)

NONE

XII. Executive Session (required)

Be it Resolved, that the Teaneck Board of Education determines it is necessary to meet in Executive Session on Wednesday, Jan. 3rd, 2018 at 8:37 pm, matters of personnel, involving specific individuals, negotiations anticipated litigation and/or alleged incidents of Harassment, Intimidation and Bullying (HIB) and

Be It Further Resolved, that these **matters will be made public when the need for confidentiality no longer exists.**

Mr. Rodriguez motioned to convene into Executive Session at 8:37 pm. Said motion was seconded by Mrs. Fisher, and carried by unanimous vote.

- HIB Report

- Web Photo and Bio

Mr. Rodriguez motioned to adjourn Executive Session at 8:57pm. Said motion was seconded by Mrs. Fisher, and carried by unanimous vote.

Mr. Rodriguez motioned to convene the Public Meeting again at 8:59 pm. Said motion was seconded by Mrs. Fisher.

- Accept HIB

- No Committee Reports

- TJ concert was great

Mr. Rodriguez motioned to adjourn Public Meeting at 9:01pm. Said motion was seconded by Mrs. Fisher, and carried by unanimous vote.

XIII. Adjournment

Mr. Rodriguez motioned to adjourn Public Meeting at 9:01pm. Said motion was seconded by Mrs. Fisher, and carried by unanimous vote.

Respectfully submitted,

James Olobardi
Interim SBA, Board Secretary

Please Note: Beginning with the January 18, 2017 Board Agenda, resolutions will be numbered in each section beginning with resolution #1 each month.

Teaneck Public Schools

Goals for 2017-2018

GOAL 1: Students attending the Teaneck Public Schools will acquire the skills, knowledge and understanding to be successful in the twenty first century.

GOAL 2: Teachers and administrators in the Teaneck Public Schools will acquire the skills, knowledge and understanding necessary to support student achievement.

GOAL 3: The environment in the Teaneck Public Schools will be safe and respectful, with students and adults appreciative of the unique contributions of members of the community.

GOAL 4: The Teaneck Public Schools will engage effectively with parents and with the community.

GOAL 5: The Teaneck Public Schools will provide funding for Goals 1-4 and sustain school facilities while respecting community resources.

REORGANIZATION RESOLUTIONS**JANUARY 3, 2018**

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Reorganization resolutions:

1. 02. Certification of Election Results
03. Approve 2018 Calendar of Board Meetings
4. Approve 2018 Work Session/Regular Meeting Agenda Formats
5. Approve 2018 Standing Committees
6. Reaffirm and re-adopt NJSBA Code of Ethics
7. Appoint Board counsel for 2018 calendar year
8. Appoint Board Labor counsel for 2018 calendar year
9. Appoint External Auditor for FY End June 30, 2018
10. Appoint Architect of Record for 2018 calendar year
11. Appoint Medical Inspectors for 2018 calendar year
12. Appoint Treasurer of School Monies for 2018 calendar year
13. Appoint Board Secretary for 2018 calendar year
14. Appoint Custodian of Records for 2018 calendar year
15. Appoint Qualified Purchasing Agent for the 2018 calendar year
16. Appoint ADA/504 Coordinator
17. Appoint Title IX Coordinator
18. Appoint Affirmative Action Officers
19. Appoint Homeless Youth Program Coordinator for 2018 calendar year
20. Appoint Substance Awareness Coordinator for 2018 calendar year
21. Annual Appointments for 2018 calendar year:
 - Integrated Pest Management Officer, Asbestos Hazardous Emergency Response Act (AHERA) Officer, Indoor Air Quality Coordinator, Right to Know Officer, Chemical Hygiene Officer, Blood Borne Pathogens Coordinator
22. Designate 2018 Official Newspapers
23. Designate 2018 Bank Depositories
24. Designate 2018 Authorized Signatories for District Accounts
25. Authorize investment of funds
26. Re-adopt Board Bylaws, Policies and Regulations for 2018 calendar year
27. Re-adopt all Curriculum and Textbooks for 2018 calendar year
28. Approve Tax Shelter Annuity Companies for 2018 calendar year
29. Authorize Use of State Contracts, Establish Bid Threshold/Quote Threshold
30. Authorize SBA to pay bills between Board Meetings
31. Approve 2018 maximum Travel Expenses for 2018 calendar year
2. **Be It Resolved**, that the Teaneck Board of Education certifies the results of the Annual School Board Election held on November 7, 2017, for membership to the Board of Education (results provided by the County Clerk):

Ardie Walser (Three Year Term) -	2824
Howard Rose (Three Year Term) -	3413
Clara Williams (Three Year Term) -	3475

3. **Be It Resolved**, that the Teaneck Board of Education designates the following meeting dates for the **Workshop** and **Regular Public Meetings**, for calendar year 2018; all Workshop Meetings to be held at Eugene Field School Administration Building, Margaret Angeli Staff Development Room, at 8:00 pm; all Regular Public Meetings to be held at Teaneck High School, Cheryl Miller-Porter Student Center, 3rd Floor, at 8:00 pm; all meetings shall be held in accordance with the "Open Public Meetings Act" and formal action may be taken at any meeting:

<i>Meeting Date</i>	<i>Meeting Type</i>	<i>Location</i>
January 10, 2018	Workshop Meeting	Eugene Field School
January 17, 2018	Regular Public Meeting	Teaneck High School
February 7, 2018	Workshop Meeting	Eugene Field School
February 14, 2018	Regular Public Meeting	Teaneck High School
March 7, 2018	Workshop Meeting	Eugene Field School
March 14, 2018	Regular Public Meeting	Teaneck High School
April 4, 2018	Workshop Meeting	Eugene Field School
April 11, 2018	Regular Public Meeting	Teaneck High School
May 2, 2018	Workshop Meeting	Eugene Field School
May 9, 2018	Regular Public Meeting	Teaneck High School
June 6, 2018	Workshop Meeting	Eugene Field School
June 13, 2018	Regular Public Meeting	Teaneck High School
August 22, 2018	Special Public Meeting	Eugene Field School
September 5, 2018	Workshop Meeting	Eugene Field School
September 12, 2018	Regular Public Meeting	Teaneck High School
October 3, 2018	Workshop Meeting	Eugene Field School
October 10, 2018	Regular Public Meeting	Teaneck High School
November 7, 2018	Workshop Meeting	Eugene Field School
November 14, 2018	Regular Public Meeting	Teaneck High School
December 5, 2018	Workshop Meeting	Eugene Field School
December 12, 2018	Regular Public Meeting	Teaneck High School
January 2, 2019	Reorganization Meeting	Eugene Field School

4. **Be It Resolved**, that the Teaneck Board of Education establishes the following Agenda Format to be observed and the order of business conducted at the Workshop, Regular and Special Public Meetings of the Board of Education; and
Be It Further Resolved, that the Board President has sole discretion to change the Agenda Format and order of business in the best interest of the Board of Education.

WORK SESSION AGENDA

- I. Salute to the Flag
- II. Presiding Officer's Meeting Statement Notice
- III. Roll Call
- IV. Reaffirmation of District Goals
- V. Public Comment (Agenda ONLY)
- VI. Board Review of Agenda
 - A. Policy
 - B. Board Operations
 - C. School Operations and Curriculum
 - D. Finance and Budget
 - E. Personnel
- VII. Public Comment (non-Agenda)
- VIII. Executive Session (as required)
- IX. Adjournment

REGULAR MEETING AGENDA

- I. Salute to the Flag
- II. Presiding Officer's Meeting Statement Notice
- III. Roll Call
- IV. Reaffirmation of District Goals
- V. Superintendent's Report
- VI. Board Committee Reports
- VII. Public Comment (Agenda ONLY)
- VIII. Board Review of Agenda
 - A. Policy
 - B. Board Operations
 - C. School Operations and Curriculum
 - D. Finance and Budget
 - E. Personnel
- IX. Public Comment (non-Agenda)
- X. Executive Session (as required)
- XI. Adjournment

5. **Be It Resolved**, that the Teaneck Board of Education approves the following Standing Committees, for the 2018 calendar year:
 1. Community Relations
 2. Curriculum
 3. Finance/Facilities
 4. Negotiations
 5. Personnel
 6. Policy

6. **Be It Resolved**, that the Teaneck Board of Education, individually and as a group, reaffirms and re-adopts the School Board Member Code of Ethics contained in Board of Education Bylaw 0142, as follows:

NJSBA Code of Ethics

The members of the Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the Board adopts as its own the School Board Member Code of Ethics promulgated by the New Jersey School Boards Association on May 10, 1975 and reproduced below:

1. I will uphold and enforce all laws, State Board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my Board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow Board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

7. **Be It Resolved**, that the Teaneck Board of Education appoints Isabel Machado, Esq., of Machado Law Group, as Board Counsel, for the period January 1, 2018 to the next Reorganization Meeting, at rate of \$150 per hour.

8. **Be It Resolved**, that the Teaneck Board of Education appoints Philip Stern, Esq., of DeFrancesco Bateman, as Labor counsel, for the period January 1, 2018 to the next Reorganization Meeting, at rate of \$160 per hour.
9. **Be It Resolved**, that the Teaneck Board of Education appoints Lerch, Vinci & Higgins, LLP, as the Public School Auditor for the period January 1, 2018 to the next Reorganization Meeting, at a fee not to exceed \$45,950.
10. **Be It Resolved**, that the Teaneck Board of Education appoints the firm of DiCara/Rubino, Architect of Record, for all projects for which they are currently engaged; and that the Superintendent, Business Administrator/Board Secretary and Director of Facilities, be authorized to engage this firm for architectural services, as needed, at a fee not to exceed \$170 per hour.
11. **Be It Resolved**, that the Teaneck Board of Education appoints Dr. Barry Weissman and Dr. Joseph Fruchter, of All Bergen Pediatrics, as Medical Inspectors, pursuant to N.J.S.A. 18, 4:40-1, for the period January 1, 2018 to the next Reorganization Meeting, total annual fee not to exceed \$83,500.
12. **Be It Resolved**, that the Teaneck Board of Education appoints Anthony Bianchi, Treasurer of School Moneys, pursuant to N.J. S.A. 18A: 17-31, for the period January 1 , 2018 to the next Reorganization Meeting, at annual salary of \$10,800.
13. **Be It Resolved**, that the Teaneck Board of Education appoints Melissa Simmons, Board Secretary, for the period January 17, 2018 thru June 30, 2018.
14. **Be It Resolved**, that the Teaneck Board of Education appoints James Olobardi, Custodian of Records, for the period Jan. 1, 2018 thru Jan. 16, 2018 And appoints Melissa Simmons, Custodian of Records, for the period January 17, 2018 thru June 30, 2018.
15. **Be It Resolved**, that the Teaneck Board of Education appoints James Olobardi, Qualified Purchasing Agent of the Teaneck Board of Education, for the period January 1, 2018 thru January 16, 2018 And Melissa Simmons, Qualified Purchasing Agent of the Teaneck Board of Education, for the period January 17, 2018 thru June 30, 2018, in accordance with N.J.S.A. 18A: 184-(b).
16. **Be It Resolved**, that the Teaneck Board of Education appoints Vincent McHale, ADA/ 504 Coordinator, for the Teaneck Public School District, for the period January 1, 2018 to the next Reorganization Meeting.
17. **Be It Resolved**, that the Teaneck Board of Education appoints Tunde Adedoyin, Title IX Coordinator, for the Teaneck Public School District, for the period January 1, 2018 to the next Reorganization Meeting.

18. **Be It Resolved**, that the Teaneck Board of Education appoints Tunde Adedoyin and Tamika Reese, Affirmative Action Officers, for the Teaneck Public School District, for the period January 1 thru June 30, 2018.
19. **Be It Resolved**, that the Teaneck Board of Education appoints Danny Gareri, Coordinator of McKinney-Vento Education of Homeless and Youth Program, for the Teaneck Public School District, for the period January 1, 2018 to the next Reorganization Meeting.
20. **Be It Resolved**, that the Teaneck Board of Education appoints Adrienne Williams, Substance Awareness Coordinator, for the period January 1, 2018 to the next Reorganization Meeting.
21. **Be It Resolved**, that the Teaneck Board of Education appoints Anthony D'Angelo, Integrated Pest Management Officer, Asbestos Hazardous Emergency Response Act (AHERA) Officer, Indoor Air Quality Coordinator, Right to Know Officer, Chemical Hygiene Officer and Blood Borne Pathogens Coordinator, for the period January 1, 2018 to the next Reorganization Meeting.
22. **Be It Resolved**, that the Teaneck Board of Education designates The Record, The Suburbanite, and The Star Ledger, as Official Newspapers, for the Teaneck Public School District, for the 2018 calendar year.
23. **Be It Resolved**, that the Teaneck Board of Education designates the following banks as depositories for Teaneck Board of Education funds; and
Be It Further Resolved, that the Business Administrator/ Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations:
 1. TD Bank
 2. NJ Cash Management Fund
 3. Teaneck Federal Credit Union
 4. Capital One
24. **Be It Resolved**, that the Teaneck Board of Education authorizes the following individuals to sign for and on behalf of the Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts or other orders drawn to cash or bearer or in favor of any of the below designated officers and/or other persons, firms or corporations, and that said depositories be and hereby are authorized without further inquiry to:
 - A. Pay the same to the debit of any accounts of this Board then maintained with them;
 - B. Receive, as the act of this Board, reconcilements of accounts when signed by any one or more of the below designated officers and/or individuals; and
 - C. Receive for deposit to the credit of this Board and/or for collection for the account of this Board, any and all checks, drafts, notes or other instruments for the payment of money, whether or not endorsed by the Board, which may be received for it such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board; and

Be It Further Resolved, that the Business Administrator/Board Secretary is hereby authorized to execute the required forms to maintain said accounts:

<i>TD BANK</i>	<i>REQUIRED SIGNATORIES</i>
Warrant Account	Board President and Treasurer Business Administrator/Board Secretary Or Assistant Board Secretary
Payroll Account	Treasurer
Food Services Account	Board President and Treasurer Business Administrator/Board Secretary Or Assistant Board Secretary
Payroll Agency Account	Treasurer
Workers' Comp Claim Account c/o Inservo, Inc.	Michael Pierson and Debra Stout As Agents of the Board
<i>Capital One</i>	<i>Required Signatories</i>
General Account	Board President Business Administrator/Board Secretary Or Assistant Board Secretary

<i>New Jersey Cash Management</i>	<i>Required Signatories</i>
General Account	Business Administrator/Board Secretary Or Assistant Board Secretary
<i>Teaneck Federal Credit Union</i>	<i>Required Signatories</i>
Teaneck Board of Education Music Fund	Supervisor of Fine & Performing Arts Or Assistant Board Secretary
Teaneck High School Student Activity Fund	High School Principal and Treasurer Or Principal's Secretary
Teaneck High School Athletic Fund	Athletic Director
Ben Franklin Middle School Student Activity Fund	BF Middle School Principal and Assistant Principal
Hawthorne School Student Activity Fund	Hawthorne Principal and Principal's Secretary
Lowell School Student Activity Fund	Lowell Principal and Principal's Secretary
Bryant School Student Activity Fund	Bryant Principal and Principal's Secretary
Tolerance Scholarship Account	High School Principal and Assistant Principal
Agnes Halajian Scholarship Account	Hawthorne School Principal and Principal's Secretary
African American Studies Scholarship Account	High School Principal or Assistant Principal

Bergen County Director of Guidance Award	High School Principal or Assistant Principal
Donyale Morton Scholarship Account	High School Principal and Assistant Principal
Edna Marx Scholarship Account	High School Principal and Assistant Principal
Floyd Schmid Scholarship Account	High School Principal and Assistant Principal
Marion Shelby Scholarship Account	High School Principal and Assistant Principal or Principal's Secretary
Muriel Rosemarin Scholarship Account	High School Principal and Assistant Principal
Paul Nonas Scholarship Account	High School Principal and Assistant Principal
Stephan J. Kingslow Scholarship Account	High School Principal and Assistant Principal
Stuart Sharenow Scholarship Account	High School Principal and Assistant Principal
Susan Gardner Scholarship Account	High School Principal and Assistant Principal or Athletic Director
Wells Jenny Scholarship Account	High School Principal and Assistant Principal
Milton & Rose Gold Rosenbloom Prize	High School Principal and Assistant Principal
Director of Guidance Account	High School Principal and Assistant Principal
Thomas Jefferson Middle School Account	Thomas Jefferson Middle School Principal and Principal's Secretary
Teaneck Community Education Center Refund/Petty Cash Account	Director and Board Secretary or Assistant Board Secretary

25. **Be It Resolved**, that the Teaneck Board of Education approves that, when cash flow permits, the Business Administrator/Board Secretary and/or the Assistant Board Secretary be authorized to Invest Board Funds in United States Government Bills, and such other investments as may be permitted by law; and
- Be It Further Resolved**, that Investment of Idle Funds in individual schools, department or activity accounts may be made by persons designated to sign for withdrawals from the account, provided these persons receive prior approval from the Business Administrator/ Board Secretary and/or the Assistant Board Secretary and that all investments are legally authorized for investment of Board funds, and that the Business Administrator/ Board Secretary and/or the Assistant Board Secretary are hereby authorized to execute this Agreement on behalf of the Board.
26. **Be It Resolved**, that the Teaneck Board of Education re-adopts existing Board of Education Bylaws, Policies and Regulations, for the 2018 calendar year.

27. **Be It Resolved**, that the Teaneck Board of Education re-adopts existing Board of Education Curriculum and Textbooks Lists, for the 2018 calendar year.
28. **Be It Resolved**, that the Teaneck Board of Education approves the following Tax Shelter Annuity vendors, for the 2018 calendar year:
1. AXA Equitable, 403b and 457
 2. Faculty Service Group, 403b
 3. Lincoln Investment Planning, 403b
 4. VALIC Financial Advisors, 403b and 457
 5. Security Benefit, 403B and 457
29. **Be It Resolved**, that the Teaneck Board of Education authorizes the Business Administrator/Board Secretary to use State Contracts, where applicable, for the purchase of goods and services, for the 2018 calendar year; and
Be It Further Resolved, that the Board of Education establishes the Bid Threshold at \$40,000 and Quotation Threshold at \$6,000 (QPA).
30. **Be It Resolved**, that the Teaneck Board of Education authorizes the Business Administrator/Board Secretary to pay bills and claims, as needed, between Board Meetings.
31. **Be It Resolved**, that the Teaneck Board of Education, in accordance with N.J.A.C. 6A:23A-7.3, establishes the maximum travel expenditure for the 2018 calendar year of \$70,000 for all staff and Board of Education Members.
32. **Be it Resolved** that the Teaneck Board of Education appoints Claire Drootin as sponsor representative for licensing for the district childcare programs for the period January 1, 2018 to the next Reorganization Meeting.

<i>Motion: S. Rodriguez</i>	<i>Second: D. Sanders</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Fisher (Victoria)	x			
Dr. Gruber (David)				x
Mr. Ramirez (Martin)	x			
Mrs. Rappoport (Sarah)				x
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)				x
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

SCHOOL OPERATIONS and CURRICULUM**JANUARY 3, 2018**

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following School Operations and Curriculum resolutions:

1. that the Board amend School Operations and Curriculum motion #2 of the December 13, 2017 agenda to increase the amount of payment to Z-Line Solutions, L.L.C. from \$1,169 to \$2,418, for providing professional development to teachers at Saut-UI-Furqan non-public school. Title IIA funds this professional development. Account #20-270-200-320-92-50-I-0**WHEREAS**, the Teaneck Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

WHEREAS, the Teaneck Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

WHEREAS, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

WHEREAS, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

WHEREAS, the Teaneck Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools.

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

WHEREAS, the Teaneck Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

THEREFORE, BE IT RESOLVED that the Teaneck Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

WE HEREBY APPOINT Jessie Gorant, Teacher, to be the district’s liaison to Sustainable Jersey for Schools.

WE DO HEREBY RECOGNIZE Benjamin Franklin Middle School as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

WE AGREE TO complete district actions and to support the district's schools in completing their actions.

<i>Motion: S. Rodriguez</i>	<i>Second:D. Sanders</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Fisher (Victoria)	x			
Dr. Gruber (David)				x
Mr. Ramirez (Martin)	x			
Mrs. Rappoport (Sarah)				x
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)				x
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

FINANCE AND BUDGET**JANUARY 3, 2018**

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Finance and Budget resolutions:

1. that the Board approve the attached list of Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent, (Grant funded \$154.83) (District funded \$485.06) total cost \$639.89.

<i>Motion: S. Rodriguez</i>	<i>Second:D. Sanders</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Fisher (Victoria)	x			
Dr. Gruber (David)				x
Mr. Ramirez (Martin)	x			
Mrs. Rappoport (Sarah)				x
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)				x
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

PERSONNEL**JANUARY 3, 2018**

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Personnel resolutions:

1. that the Board approve the following substitutes, for the 2017-2018 school year, as needed, at \$120 per diem, pending criminal history review:
 - a. Jessica Ruffin
 - b. Heidi McCullough
 - c. Miguel Tactuk
 - d. Matthew McLean
 - e. Crystal Scott
 - f. Sharmaine Joseph
 - g. Jamal McCullough
2. that the Board approve the following long term substitute teacher, at \$260 per diem, assigned to a non-tenure track position, pending criminal history clearance, effective as indicated:
 - a. Karen Kelly, effective January 03, 2018 through February 02, 2018, with no benefits assigned to Lowell Elementary School, replacing Natasha Thomas.

<i>Motion: S. Rodriguez</i>	<i>Second: D. Sanders</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Fisher (Victoria)	x			
Dr. Gruber (David)				x
Mr. Ramirez (Martin)	x			
Mrs. Rappoport (Sarah)				x
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)				x
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			